



Terms of Reference

Executive Committee

Frequency: Meets monthly

Quorate: 3 members

- The Executive Committee shall have the authority to deal with all Council matters other than those that may not be delegated by law or have from time-to-time been delegated by Council to another Committee or Officer.
- The Executive Committee shall make recommendations to Council on matters that cannot legally be delegated to it by Council, excluding any matters that have been delegated to another Committee or Officer.
- The Executive Committee is empowered through its Chairman (and Vice Chairman in absence of its Chairman) to liaise with anybody, organisation or department of any local authority or utility board on any matter within the Committee's area of responsibility.

Planning Sub Committee

Frequency: As per the planning policy located on our website -

Quorate: 3 members

- Consider all planning applications and appeals affecting the Parish that are referred to it under the Council resolved Planning Consultee policy document (adopted on 3rd September 2020) and to provide its comments to the planning authorities within the statutory time limits imposed.
- Consider and respond on highway and associated authorities and utility boards on matters relating on all local and district highways, road safety, footpaths and similar matters affecting the Parish, that are referred to it under the Council resolved Planning Consultee policy document (adopted on 3rd September 2020).
- At the discretion of the Sub-Committee, refer any such applications to the Executive Committee as is considered necessary.
- Be empowered through its Chairman (or Vice Chairman in absence of its Chairman) to liaise with anybody, organisation or department of any local authority or utility board on any matter within the Sub-Committee's area of responsibility. This includes representing Council at planning meetings of principal authority(s) and representing Council at any public or other inquiry by Government or other public body relating to development control or any other aspect of planning and highway matters.

Greenspace Sub Committee

Other bodies: a) Defence Infrastructure Organisation (DIO)

b) East Hampshire District Council (EHDC)

c) Natural England (NE)

d) Hampshire County Council (HCC)

e) Homes & Community Agency (HCA)

Other members' shall send one representative unless agreed in advance of the meeting with the Chairman (who can be contacted via the Whitehill Town Council office.)

Frequency: 4 times annually

Quorate: 3 members

- The management and maintenance of the Bordon Inclosure (A Suitable Alternative Natural Greenspace, SANG) to include the management and monitoring of the financial resources provided.
- The management and monitoring of the effectiveness of the SANG & Strategic Access Management and Monitoring (SAMM).
- The monitoring of the services of the Deadwater Valley Trust on the Bordon Inclosure and Deadwater Valley Local Nature Reserve.
- The management of the Special Protection Areas requirements as shown in section 6.6 of the Town Council's Business plan to include the SANG management plan for access management of Broxhead and Kingsley Commons (under the SAMM arrangements agreed with Natural England and East Hampshire District Council).
- To consider the Town Council's approach to other greenspace that may be devolved to the Town Council and the management of any developer's contributions received and make any recommendations to the Executive Committee.
- To receive appropriate reports from external representatives on relevant matters to the areas of work of this Sub-Committee.
- To invite wider stakeholders to meetings of the Sub-Committee to contribute to discussions.
- Be empowered to liaise through its Chairman (and Vice Chairman in absence of its Chairman) with anybody, organisation or department of any local authority, utility board or other stakeholders on any matter within the Sub-Committee's area of responsibility.
- To be the liaison with the Whitehill & Bordon Regeneration Company regarding the Hogmoor Inclosure that they manage of which the Town Council who has a community interest in.

Climate Awareness Sub Committee

(Advisory only)

Frequency: Meetings as required, coordinated by Town Clerk/Officers.

Quorate: 2 members and 4 members of the public.

- To identify local climate change issues.
- To lobby organisations regarding climate change issues and the policies of the Council [Town Council.]
- To seek to work proactively with other organisations regarding climate change issues and the policies of the Council [Town Council.]
- To propose climate-related policy to [Town Council] Executive Committee.
- To provide useful updates to the community through proposing social media, press release and magazine updates, which may be published/issued under agreed council policies.
- The Climate Awareness Sub-Committee is empowered through its Chairman (and Vice Chairman in absence of its Chairman) to liaise with anybody, organisation or department of any local authority or utility board on any matter within the [Sub] Committee's area of responsibility.

Community Events Group

Chairman, Cllr Bisi Kennard

Whitehill & Bordon Community Events Group (the "CEG") is an advisory working party with the purpose of bringing together other organisations in Whitehill & Bordon that does not intrude on their independence but does allow useful communication and collaboration, to benefit residents.