

All Members of WHITEHILL TOWN COUNCIL are summoned to attend a Meeting of WHITEHILL TOWN COUNCIL due to be held on **Monday 3rd September 2018 at 7.30pm** in THE COUNCIL CHAMBER, FOREST COMMUNITY CENTRE, PINEHILL ROAD, BORDON, HAMPSHIRE.

COUNCIL MEMBERS:

Cllr I Georgii	Chase	Cllr T Muldoon	Deadwater
Cllr Miss S Pond	Chase	Cllr P Davies	Hogmoor
Cllr M Davison	Chase	Cllr C Mitchell	Hogmoor
Cllr D Sanders	Pinewood	Cllr R Russell	Hogmoor
Cllr L Scott	Pinewood	Cllr A Carew	Walldown
Cllr A Waterhouse	Pinewood	Cllr Mrs L Malikoff-Johnston	Walldown
Cllr A Tree	Deadwater	Cllr Mrs L Webber	Walldown
Cllr C Leach	Deadwater		

The Council requires 5 voting Members to be quorate

(If any Member of the Council is unable to attend the meeting, please advise the office as soon as possible)

A G E N D A

Item		Page No
4.060	APOLOGIES –	
4.061	DECLARATIONS OF INTEREST – Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business of the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.	
4.062	CHAIRMAN'S ANNOUNCEMENTS	
4.063	CONFIRMATION OF MINUTES OF THE PREVIOUS MEETING Minutes of the Meeting held on 16 th July 2018, previously circulated. FOR APPROVAL	
4.064	ADJOURNMENT FOR TEN MINUTE QUESTION TIME Members of the public are invited to ask questions. <i>(Refer to Standing Orders 3d-k. Any public questions should be notified at least two clear working days before the meeting and an answer will be provided at the meeting wherever possible).</i>	
4.065	COMMITTEE MINUTES a) Minutes of the Planning & Highways Committee held on 30 th July 2018. Previously circulated. TO BE ADOPTED	

4.066	<p>APPROVAL OF PAYMENTS To approve the schedule of payments approved by cheque signatories at:</p> <p>a) The Full Council meeting on 16th July 2018. b) The Planning & Highways Committee held on 30th July 2018. c) The Planning & Highways Committee held on 20th August 2018. d) A further schedule will be presented to the Council meeting.</p> <p>FOR DECISION</p>	5 6 7
4.067	<p>REPRESENTATION ON OUTSIDE BODIES To review the representation on outside bodies, as revised 11.06.18 and consider filling vacant positions.</p> <p>FOR DECISION</p>	8
4.068	<p>APPOINTMENTS OF COMMITTEES/WORKING PARTIES To review the appointments to Committees/Working Parties and consider filling vacant positions.</p> <p>FOR DECISION</p>	9
4.069	<p>HAMPSHIRE COUNTY COUNCIL INTEGRATION PROJECT CONSULTATION To approve the questionnaire response as drafted by Cllr Davies, Cllr Davison and Cllr Mrs L Webber.</p> <p>FOR DECISION</p>	10-16
4.070	<p>SANG MANAGEMENT AND SPA ACCESS MANAGEMENT & MONITORING PAYMENT To consider the proposal from the Policy & Resources Committee on 30th July that the Advisory Policy Group be delegated the task of researching investment options for the next Bordon Inclosure SANG & SPA payment. The investment should aim to achieve the required return to comply with the Bordon Inclosure investment strategy and in line with the Council's investment strategy.</p> <p>FOR DECISION</p>	
4.071	<p>2018 REMEMBRANCE Verbal update from the Remembrance Working Party.</p> <p>FOR INFORMATION</p>	
4.072	<p>GENERAL DATA PROTECTION REGULATIONS (GDPR) a) To receive an update form the Town Clerk – FOR INFORMATION. b) To adopt the Retention and Disposal Policy, including Appendix A "list of documents for retention or disposal – FOR DECISION. c) To adopt the Management of Transferable Data Policy – FOR DECISION. d) To adopt the Social Media and Electronic Communication Policy – FOR DECISION. e) To note the Subject Access Request form – FOR INFORMATION. f) To note the Data Security Breach Reporting form – FOR INFORMATION.</p>	17-25 26-29 30-32 33-34 35-37
4.073	<p>DRAFT AIRSPACE MODERNISATION STRATEGY CONSULTATION Response from Cllr M Davison.</p> <p>FOR INFORMATION</p>	38
4.074	<p>CHILD PROTECTION AND VULNERABLE PERSON PROTECTION POLICY</p> <p>FOR ADOPTION</p>	39-41

4.075	<p>BANKING SERVICES AT POST OFFICE BRANCHES To review a response to a resident's query regarding banking at Post Office branches, as provided to the Town Clerk and Cllr A Waterhouse, EHDC Ward Councillor.</p> <p>FOR INFORMATION</p>	42-44
4.076	<p>LOCAL GOVERNMENT – 2019/20 COUNCIL TAX REFERENDUM PRINCIPLES Government is carrying out a consultation on the proposals set out in the local government finance settlement for 2019-20</p> <p>https://www.gov.uk/government/consultations/local-government-finance-settlement-2019-to-2020-technical-consultation</p> <p>Section 4.3 of the consultation will be of particular interest as this refers to council tax referendum principles for parish and town councils.</p> <p>Members are required to agree a group of Councillors to agree a response by the closing date of 18th September.</p> <p>FOR DECISION</p>	
4.077	<p>BUS SHELTER REPLACEMENT GLASS To consider the Town Clerk's report. Note that, subject to the decision on how to proceed, a quotation is provided in the exempt item 4.085.</p> <p>FOR DECISION</p>	45
4.078	<p>EAST HAMPSHIRE DISTRICT COUNCIL PLANNING APPLICATION To consider application number 55587/077 - BOSC – to vary RMA conditions 1 and 1 imposed on RMA approval 55587/030 to extend the timescales for implementing the bowls green and use the proposed bowls green area as a temporary petanque area in the interim period.</p> <p>FOR DECISION</p>	
4.079	<p>TO RECEIVE THE REPORTS/MINUTES ON OUTSIDE BODIES a) Minutes of the Deadwater Valley Trust Meeting held on 24th July 2018.</p> <p>FOR INFORMATION</p>	46-48
4.080	<p>EXEMPT SESSION Pursuant to paragraph 4 of Part I of Schedule 12A (as amended) to the Local Government Act 1972 Section it is likely, in view of the nature of the business to be transacted, or the nature of the proceedings, that if members of the public are present during that item there would be disclosure to them of exempt information relating to consultations or negotiations.</p> <p>FOR DECISION</p>	
4.081	<p>HOGMOOR SANG COMMUNITY BUILDINGS MANAGEMENT To receive an update and recommendation from the Working Party.</p> <p>FOR INFORMATION & DECISION</p>	49

4.082	<p>WHITEHILL & BORDON SECTION 106 APPLICATIONS FOR NON-SPECIFIC FUNDS</p> <p>a) Introduction from the Town Clerk – FOR INFORMATION.</p> <p>b) Update on application for project 1 – FOR INFORMATION.</p> <p>c) To agree whether to progress an application to install a drinking water fountain at the skatepark – FOR DECISION.</p> <p>d) To agree whether to progress an application to improve the pathways on a green route from Chalet Hill to the A325, opposite Budds Lane – FOR DECISION.</p>	50 51 52
4.083	<p>WHITEHILL & BORDON SECTION 106 APPLICATIONS FOR NON-SPECIFIC FUNDS</p> <p>To consider whether to approve a project from the Deadwater Valley Trust.</p> <p>FOR DECISION</p>	53
4.084	<p>COMMUNICATION FROM CITIZENS ADVICE</p> <p>To consider email communication from Citizens Advice. Legal advice has been sought and will be provided at the meeting.</p> <p>FOR DISCUSSION AND DECISION</p>	54-55
4.085	<p>BUS SHELTERS – REPLACEMENT GLASS</p> <p>To consider a quotation to replace the vandalised panels on the A325.</p> <p>FOR DECISION</p>	56
4.086	<p>OFFICE TELEPHONE SYSTEM</p> <p>To review the fee proposal from British Telecom to replace the telephone system with a BT Cloud Voice service and handsets.</p> <p>FOR DECISION</p>	57-65
4.087	<p>DATES OF MEETINGS (all Monday's unless otherwise noted)</p> <p>2018 – 8th October, 5th November, 10th December.</p> <p>All at 7.30pm in the Council Chamber, Forest Community Centre, Pinehill Road, Bordon.</p>	

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Andrea Mann
Town Clerk

28th August 2018