



WHITEHILL TOWN COUNCIL



All Members of the EXECUTIVE COMMITTEE are summoned to attend a meeting of the Committee to be held on **MONDAY 17 JUNE 2019 @ 7.00 pm** in the COUNCIL CHAMBER, FOREST COMMUNITY CENTRE, PINEHILL ROAD, BORDON, HAMPSHIRE.

MEMBERS OF THE COMMITTEE: CLLR MS. K ANSCOMB, CLLR MS. C CLARK, CLLR A DAWSON, CLLR MS B KENNARD, CLLR J STRICKLAND, CLLR R RUSSELL AND CLLR A TREE.

**This Committee requires 3 voting Members to be quorate
(If any Member of the Committee is unable to attend the meeting, please advise the Office as soon as possible)**

Members of the public and press are entitled to be at the following meeting Public Bodies (Admission to Meetings) Act 1960 Section 1 extended by the Local Government Act 1972 Section 100 unless precluded by the Town Council by resolution during the whole or part of the proceedings, due to the confidential nature of business to be discussed. The press and public may not speak when the council is in session but are invited to speak on agenda items when invited by the Chairman within agenda item entitled "Public Session". It would be helpful if you could notify the office in advance of the meeting of your wish to speak. Thank you.

Please know that all council meetings where decisions are made will include the opportunity for the public to contribute. Members of the public may also visit the council office, telephone or write to the office with any Town Council related questions, suggestions or concerns.

A G E N D A

		Page No's
2.024	TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE	
2.025	DECLARATIONS OF INTEREST – Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business of the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.	
2.026	CHAIRMAN'S ANNOUNCEMENTS	
2.027	PUBLIC SESSION Members of the public are invited to on matters relating to agenda items for the meeting to inform councillor discussions / decisions. 10 minutes set aside.	
2.028	CONFIRMATION OF MINUTES OF THE PREVIOUS MEETING Minutes of the meeting of the Executive Committee held on 05 th June 2019, previously circulated. FOR APPROVAL	



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2.029	TO RECEIVE COUNTY COUNCILLOR REPORT	
2.030	TO RECEIVE DISTRICT COUNCILLORS REPORTS	
2.031	COMMITTEE MINUTES a) Minutes of the Planning & Highways Sub Committee held on 23 rd April 2019, b) Minutes of the Planning & Highways Sub Committee held on 21 st May 2019. Previously circulated. TO BE ADOPTED	
2.032	APPROVAL OF PAYMENTS To approve the schedule of payments approved by cheque signatories on 05 June 2019 FOR DECISION	4
2.033	COUNCIL REPRESENTATIVES Matter brought forward from 05 th June 2019, to recommend the attached Council Representatives Policy and associated form, to Full Council. FOR DECISION	5-8
2.034	MEETINGS WITH OUTSIDE BODIES / REPRESENTING THE COUNCIL Matter brought forward from 05 th June 2019 – to recommend the following appointment to Full Council. This is a retrospective appointment for agreement: <i>“The Leader of Council may act as an additional council representative with third parties for town development and associated issues in coordination with the relevant Outside Body Representative, where applicable.”</i> FOR DECISION	
2.035	REQUESTS RECEIVED TO MEET WITH EXECUTIVE COMMITTEE and FULL COUNCIL A number of outside organisations have requested meetings with the Council. To discuss and agree the proposal that organisations are invited to future Executive and/or Full Council meetings as appropriate as an agenda item. FOR DISCUSSION / DECISION	9
2.036	CIVIL AVIATION AUTHORITY – AIR TRAFFIC OPERATIONAL CHANGES A request has been received to respond to an online consultation questionnaire, regarding changes to air traffic control operational procedures. FOR DISCUSSION / DECISION	10
2.037	ENDORSEMENT OF GRANT APPLICATION FOR DEADWATER VALLEY TRUST A request has been received from the Senior Ranger at the Deadwater Valley Trust, that the Council endorse an application made to East Hampshire D.C. for funding for a replacement vehicle. FOR DECISION	



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	<p>MAYORAL DRESS WITH CHAINS OF OFFICE To consider Council views as to the Mayor wearing a uniform, dress or insignia representing any other organisation other than Whitehill Town Council when wearing the Mayoral Chains of Office. With the purpose of the Office drafting a policy for consideration at the next meeting.</p> <p>FOR CONSIDERATION</p>	
2.038	<p>MEETING PAPERS VIA IT To consider IT solutions to sharing meeting papers and related Council functions</p> <p>FOR CONSIDERATION / DECISION</p>	
2.039	<p>BALLOT FOR SOUTH DOWNS NATIONAL PARK PARISH REPRESENTATIVE There are two nominated candidates for the position of South Downs National Park Parish Representative. Voting closes on 24 June 2019. The candidates are Doug Jones (Buriton Parish Council) and Phoebe Hiscock (Froxfield and Privett Parish Council) Members views are sought regarding the preferred choice.</p> <p>FOR DECISION</p>	11-14
2.040	<p>CORRESPONDENCE RECEIVED For information only</p> <p>a) Enquiry regarding the process for the Mayor's Cadet b) Grant payment acknowledgement - Revitalise</p>	15 16-18
2.041	<p>DATES OF NEXT MEETINGS</p> <p>2019 – Mon. 17 June, Mon. 15 July, Weds 14 August, Mon. 09 September, Weds. 09 October, Mon. 11 November, Mon. 09 December 2020 - Weds. 22 January, Mon. 17 February, Weds. 25 March, Mon. 20 April</p> <p>Held in the Council Chamber, Forest Community Centre, Pinehill Road, Bordon, Hampshire @ 7.00pm, unless otherwise indicated on the agenda.</p>	
2.042	<p>EXEMPT MATTERS To pass a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussion and agreement of the tender specification for the Grounds Maintenance contract, where publicity might be prejudicial to the special nature of the business.</p> <p>FOR DECISION</p>	
2.043	<p>GROUND MAINTENANCE TENDER To agree the Grounds Maintenance Tender specification.</p> <p>FOR DECISION</p>	

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D. Melsome

David Melsome
Deputy Town Clerk

Tuesday 11 June 2019