



WHITEHILL TOWN COUNCIL



Minutes of a meeting of the AMENITIES COMMITTEE held on Monday 26th March 2018 at 7.00pm in the COUNCIL CHAMBER, FOREST COMMUNITY CENTRE, PINEHILL ROAD, BORDON.

Cllrs Present: Cllr I. Georgii (from Item 6.086), Cllr C. Leach, Cllr C. Mitchell, Cllr T. Muldoon, Cllr R. Russell (from item 6.090), Cllr D. Sanders and Cllr A. Waterhouse.

In attendance: David Melsome (Deputy Town Clerk - Minute taker for this meeting), Andrea Mann (Town Clerk) and Chris Norkett (Grounds Officer).

		Action
6.081	APOLOGIES – Cllr A. Carew, Cllr Mrs L. Malikoff-Johnston	
6.082	DECLARATIONS OF INTEREST - None.	
6.083	CHAIRMAN'S ANNOUNCEMENTS – There were no Chairman's announcements.	
6.084	CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS - Minutes of the Amenities Committee meeting held on 12 th February 2018, previously circulated were approved and signed by the Chairman. (Proposed by Cllr A. Waterhouse, seconded by Cllr C. Leach, 3 Members AGREED).	
6.085	DEADWATER VALLEY NATURE RESERVE The Members considered the first 2018/2019 instalment payment to the Deadwater Valley Trust for the service level agreement to manage the Deadwater Valley Nature Reserve in the value of £20,632*. (In accordance with Financial Regulations, full Council are required to ratify this decision). * The funding is inflated by retail price index in February each year for the duration of the SLA = total £41,264 for 2018/19. (Proposed by Cllr C. Leach, seconded by Cllr A. Waterhouse, 5 Members AGREED).	Clerk / Deputy Clerk / Amenities Chairman
6.086	<i>(Cllr I. Georgii joined the meeting)</i> BORDON INCLOSURE The Members considered the first 2018/2019 instalment payment to the Deadwater Valley Trust for the service level agreement to manage the Bordon Inclosure Reserve in the value of £20,397*. (In accordance with Financial Regulations, full Council are required to ratify this decision). * The funding is inflated by retail price index in February each year for the duration of the SLA = total £40,794 for 2018/19. (Proposed by Cllr C. Leach, seconded by Cllr T. Muldoon, 5 Members AGREED).	Clerk / Deputy Clerk / Amenities Chairman
6.087	HOLLYBROOK POND WORKING PARTY The Minutes of the recent meeting of the Hollybrook Pond Working Party were reviewed and the specific recommendation from that meeting for a Dipping Platform to be installed.	

	<p>It was AGREED :</p> <p>i) The contract to carry out the installation of a pond dipping platform be awarded to Morton Pattison totalling £7225.00 being the most comprehensive proposal. Consideration would be given to the best access point to the platform.</p> <p>(Proposed by Cllr T. Muldoon, seconded by Cllr I. Georgii, 6 Members AGREED).</p> <p>ii) The total cost of £7225.00 being allocated from the earmarked reserves of £7010.00 and the remaining £215.00 from the current budget (code 4355) of £4,000.00 for Hollybrook Pond.</p> <p>(Proposed by Cllr I. Georgii, seconded by Cllr C. Leach, 5 Members AGREED, 1 Member ABSTAINED).</p> <p>iii) That the remaining £3785 from the 2017/18 budget is placed into an earmarked reserve to be utilised for further enhancements, ie signage, bins, seating and to build a pond dredging budget for the future.</p> <p>(Proposed by Cllr C. Leach, seconded by Cllr T. Muldoon, 6 Members AGREED).</p>	<p>Clerk / Deputy Clerk / Amenities Chairman</p>
<p>6.088</p>	<p>INSTALLATION OF NOTICEBOARDS AT QUEBEC PARK DEVELOPMENT The Meeting considered the proposal to site two Noticeboards, one at the Quebec housing development to enable Council to reach and engage with new residents; and the second in the Bordon Inclosure car park.</p> <p>It was AGREED :</p> <p>i) That Officers in consultation with the Chairman and Vice Chairman of Amenities Committee source suitable designs and arrange for installation at both the Bordon Inclosure car park and Café 1759;</p> <p>ii) The total cost to be met from Budget Code 4350 up to a maximum price of £1999 as per delegated authority.</p> <p>(Proposed by Cllr C. Leach, seconded by Cllr A. Waterhouse, 6 Members AGREED).</p>	<p>Deputy Clerk / Amenities Chairman / Amenities Vice Chairman</p>
<p>6.089</p>	<p>GROUNDS OFFICER'S REPORT The Grounds Officer reported that there had been 5 recent incidents of vandalism; including damage to the skate park, the second panel smashed at the bus stop on the A325, and bent railings at the children's play park at Mill Chase Recreation Ground. Mill Chase Pavilion roof had external repairs, and internal ceiling repair and re-decorations as a result of the rainwater ingress. The new refuse bins had been installed at the recreation ground, plus other minor works to repair vandalism. A drop down post had been installed at the Skate Park to allow emergency services access. There had been two recent incidents where the sewer inspection point in Savile Crescent Allotment site has backed and overflowed, causing foul water to seep on to a redundant allotment plot. The higher perimeter fencing has now been installed at Savile Crescent Allotment to deter thefts from the tenants' plots.</p> <p>The above update was NOTED.</p>	
<p>6.090</p>	<p><i>(Cllr R. Russell joined the meeting)</i> EXEMPT SESSION Pursuant to paragraph 4 of Part I of Schedule 12A (as amended) to the Local Government Act 1972 Section it was likely, in view of the nature of the business to be transacted, or the nature of the proceedings, that if members of the public were present during that item there would be disclosure to them of exempt information relating to consultations or negotiations.</p>	

	(Proposed by Cllr I. Georgii, seconded by Cllr T. Muldoon, ALL Members AGREED).	
6.091	<p>LEASED AMENITIES VEHICLE Members considered the report, and the options available. It was noted that the vehicle should be marked with the Council logo, and the style of graphics which would need to be formalised with the Lease company. It was noted that the final decision would be required to be made at Full Council.</p> <p>RECOMMENDED That the Council enter into a Vehicle Lease Agreement for an Isuzu D Max vehicle as shown by Nationwide Vehicle Contracts Limited on the schedule, this being the most cost effective proposal of the three provided.</p> <p>(Proposed by Cllr A. Waterhouse, seconded by Cllr R. Russell, ALL Members AGREED).</p>	Clerk / Deputy Clerk / Full Council
6.092	<p>SPECIAL PROTECTION AREAS MONITORING - BIRD SURVEYS Part of the Council's planning obligation is to monitor the impact on two European protected sites; Broxhead Common and Kingsley Common.</p> <p>The Meeting considered two quotations to carry out heathland surveys for breeding birds at Broxhead Common SSSI and Kingsley Common SSSI. A third provider had stated they did not have the capacity to undertake the survey at the present time. The Clerk expressed the importance of proceeding with the survey due to ecological time constraints.</p> <p>It was AGREED</p> <p>That Council engage the survey provided by company "A" up to the maximum of £5,633.50 in consultation with Officers and the Chairman and Vice Chairman of Amenities Committee, to be funded from the Bordon Inclosure budget and Earmarked Reserves funds. sum as provided within that quotation. It was noted that the final decision would be required to be made at Full Council.</p> <p>(Proposed by Cllr R. Russell, seconded by Cllr A. Waterhouse, ALL Members AGREED)</p>	Clerk / Deputy Clerk / Full Council
6.093	<p>DATES OF NEXT MEETINGS All Monday's unless otherwise noted</p> <p>2018 – 14th May, 09 July, 17 September, 29 October, 17 December. 2019 – 04 February, 01 April, 28 May. Held in the Council Chamber, Forest Community Centre, Pinehill Road, Bordon, Hampshire @ 7.30pm, unless otherwise indicated on the agenda</p> <p>The above were NOTED.</p>	

There being no further business the meeting closed at 7.50 pm. During the course of the meeting there were 0 members of the public and 0 members of the press present.

Signed.....
Chairman

Date..... 2018