



WHITEHILL TOWN COUNCIL



MINUTES OF THE MEETING OF WHITEHILL TOWN COUNCIL, held on MONDAY 16 JULY 2018 at 7.30 pm in the COUNCIL CHAMBER, FOREST COMMUNITY CENTRE, PINEHILL ROAD, BORDON.

COUNCIL MEMBERS

Present: Councillors P Davies, M Davison, C Leach, Mrs L Malikoff-Johnston, T Muldoon, C Mitchell, Miss S Pond, R Russell, D Sanders, A Tree, Mrs L Webber.

In attendance: EHDC Cllr F Cowper.
Andrea Mann, Town Clerk & Minute taker for this meeting.

Item		Action
3.042	APOLOGIES – received from Cllr I Georgii and Cllr A Waterhouse. Not in attendance: Cllr A Carew and Cllr L Scott.	
3.043	DECLARATIONS OF INTEREST – None.	
3.044	CHAIRMAN'S ANNOUNCEMENTS – The Chairman reminded Members that it would be another busy weekend in Whitehill & Bordon: there would be a free Skatejam at the skatepark from 12-2 and the Community Trust were running a street party in Budds Lane from 10-2. Councillors were asked to support Officers by attending the events. The Chairman announced that the Chairman's Charity for 2018/19 would be the Rosemary Foundation. The Chairman welcomed Mr Jeremy Mitchell, Rosemary Foundation General Manager, to the meeting who gave an explanation of the foundation's work.	ALL
3.045	CONFIRMATION OF MINUTES OF THE PREVIOUS MEETING a) The Minutes of the Council meeting held on 11 th June 2018 were AGREED and signed by the Chairman. (Proposed by Cllr Miss S Pond, seconded by Cllr C Leach, 8 Members AGREED).	
3.046	ADJOURNMENT FOR TEN MINUTE PUBLIC QUESTION TIME The meeting was adjourned to hear questions from members of the public then reconvened (proposed by Cllr P Davies, seconded by Cllr C Leach, ALL Members AGREED). A question was raised relating to the Council's position on the Boundary Commission's decision to change some ward boundaries from 2019. A working party had been set up to review the proposed changes. No update from the working party was available at the meeting and it was hoped that an update would be available for the next meeting on 3 rd September.	Cllr AC & Cllr AT
3.047	2018 REMEMBRANCE Members considered correspondence from the Royal British Legion, reminding the Council of the importance of holding the Remembrance event on 11 th November and stating that an event on another date would not be attended by Royal British Legion Members. Correspondence from the REME Association was also considered which supported this view. Members raised no objection to adjourning the meeting to hear comments from the Chairman of the Royal British Legion and the REME Association who re-iterated the points raised in their correspondence.	



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	<p>Cllr Miss S Pond provided a verbal update on behalf of the Remembrance Working Party, explaining that an email had been sent to all known interested parties asking for their preference from 9th or 11th November. The email had received 10 responses with mixed responses, suggesting that some dignitaries would be attending other events on 11th November. The REME Association suggested asking for volunteers on social media and also asking for support from the Woolmer Forest Lions.</p> <p>It was AGREED that the Council wished to honour the town's past and the working party would reconvene to agree a plan of action. All Members were invited to join the working party.</p> <p>(Proposed by Cllr A Tree, seconded by Cllr M Davison, 10 Members AGREED, 1 Members OBJECTED.</p>	<p>Cllr AC, Cllr SP, Cllr LW. ALL</p>
<p>3.048</p>	<p>EMERGENCY SERVICES IN WHITEHILL & BORDON</p> <p>Further to a question raised at the Council meeting on 11th June in the public question time, Members considered two questions relating to a local petition on emergency services in Whitehill & Bordon (https://www.thepetitionsite.com/515/251/715/whitehill-amp-bordon-need%E2%80%99s-emergency-services-now/)</p> <p>(1) Would Whitehill Town Council be willing to put on the written record of the minutes of this meeting that it supports this petition?</p> <p>(2) What direct action could/will Whitehill Town Council take to help with this issue of Health Provisions in Whitehill & Bordon?</p> <p>There were a number of residents present who wished to speak on this agenda item. Members raised no objection to receiving comments from members of the public and receiving a response from EHDC Cllr Cowper, EHDC Cabinet Member for Whitehill & Bordon.</p> <p>Cllr Cowper explained that the NHS's decision to close the Chase Hospital was based on NHS's opinion that demand was rapidly falling making the facility unsustainable. Cllr Cowper agreed that Whitehill & Bordon needed a state of the art healthcare facility and explained that the Whitehill & Bordon Regeneration project were pushing for a new, functionally rich Health Hub providing many services. Cllr Cowper explained that the process was very complicated and the project was in the early stages of business case delivery. Cllr Cowper clarified that emergency services delivery was not in the scope as there was no capacity to deliver this service. Proposed services included a GP Plus Surgery, X-ray facility, diagnostic centre, privately run care home, dementia care, on-site pharmacy and training facilities. Discussions and negotiations were ongoing, proposing a private/public service delivery mix to ensure financial viability.</p> <p>The meeting returned to a close session where Members RESOLVED to support the petition in principle, supporting the best health services now and in the future but were unable to support the full, wider petition.</p> <p>(Proposed by Cllr P Davies, seconded by Cllr A Tree, ALL Members AGREED).</p>	



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3.049	<p>COMMITTEE MINUTES</p> <p>The minutes of the following meeting were ADOPTED:</p> <ul style="list-style-type: none"> a) Minutes of the Planning & Highways Committee held on 29th May and 18th June 2018. b) Minutes of the Amenities Committee meeting held on 14th May 2018. c) Minutes of the Policy & Resources meeting held on 23rd April 2018. d) Minutes of the Staffing Committee held on 21st May 2018. e) Exempt minutes of the Appeals Committee held on 8th May 2018. <p>(Proposed by Cllr D Sanders, seconded by Cllr C Leach, ALL Members AGREED).</p>	
3.050	<p>APPROVAL OF PAYMENTS</p> <p>The following payments were presented for approval:</p> <ul style="list-style-type: none"> a) The schedule of payments dated 14th June. b) The schedule of payments presented to the Planning & Highways Committee on 18th June. c) The schedule of payments presented to the Planning & Highways Committee on 9th July. <p>(Proposed by Cllr P Davies, seconded by Cllr C Leach, ALL Members AGREED).</p>	
3.051	<p>PROPOSAL FROM THE AMENITIES COMMITTEE: BOARDWALK BEHIND SAVILE CRESCENT ALLOTMENTS</p> <p>Members were asked to approve the recommendation from the Amenities Committee to award a contract in the value of £2,762 to Morton:Pattison, funded from the Town Regeneration Earmarked reserve (refer to Amenities minutes 09.07.18 Item 1.016). The work would benefit walkers and support the town's regeneration by providing a green route from Chalet Hill to the top of Budds Lane, ie the main gateway to the new town centre and route to Mill Chase Academy.</p> <p>(Proposed by Cllr Miss S Pond, seconded by Cllr T Muldoon, ALL Members AGREED).</p>	
3.052	<p>HAMPSHIRE COUNTY COUNCIL – PUBLIC CONSULTATION IN RELATION TO STREET LIGHTING, SUPPORTED PASSENGER SERVICES AND CONCESSIONAY TRAVEL SCHEME</p> <p>A working group was set up to respond to the consultation by 5th August, comprising Cllrs P Davies, M Davison and Mrs L Webber.</p> <p>(Proposed by Cllr S Pond, seconded by Cllr T Muldoon, ALL Members AGREED).</p>	Cllr PD, Cllr MD, Cllr LW
3.053	<p>GENERAL DATA PROTECTION REGULATIONS (GDPR)</p> <ul style="list-style-type: none"> a) General update from the Town Clerk - work was underway in the Office. A new policy & consent form was presented to the meeting which would allow Officers to carry out the required administration. HR files had been reviewed and destroyed where permitted. The ICO had been notified of the GDPR contact (note that a local Council is not required to appoint a formal Data Protection Officer). A new password protected server had been installed in the office & it had taken time to transfer files but it was still necessary to review the files & destroy where possible. The next stage was to arrange to switch to Office 365 with new emails. 	Town Clerk



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	<p>b) Consent to hold contact information – the form was ADOPTED as per Appendix A.</p> <p>c) Information & Data Protection Policy – the Policy was ADOPTED as per Appendix B. (Proposed by Cllr T Muldoon, seconded by Cllr P Davies, ALL Members AGREED).</p> <p>d) Members NOTED that the Council office would be closed the Council Office to complete the GDPR work from 1st to 3rd August.</p>	
3.054	<p>TO RECEIVE THE REPORTS/MINUTES ON OUTSIDE BODIES</p> <p>a) The minutes of the Deadwater Valley Trust Meeting held on 29th May 2018 were discussed and NOTED.</p>	
3.055	<p>EXEMPT SESSION</p> <p>Pursuant to paragraph 4 of Part I of Schedule 12A (as amended) to the Local Government Act 1972 Section it was likely, in view of the nature of the business to be transacted, or the nature of the proceedings, that if members of the public are present during that item there would be disclosure to them of exempt information relating to consultations or negotiations.</p> <p>RESOLVED (Proposed by Cllr C Leach, seconded by Cllr T Muldoon, ALL Members AGREED).</p>	
3.056	<p>TOWN CLERK REPORT FROM MEETINGS</p> <p>The Town Clerk’s report from meetings was discussed and the following matters were minuted:</p> <p>The Council had been asked to express an interest in managing the new SANG buildings at Hogmoor Inclosure. The Clerk had requested a full pack of documentation from the Whitehill & Bordon Regeneration Company which was expected at the end of July. A working party was formed to review the documentation and make recommendation, comprising Cllrs P Davies, M Davison, C Mitchell, T Muldoon and Cllr Mrs L Webber. Cllr A Tree also expressed an interest.</p> <p>A325i consultation A working party was formed to complete a draft consultation form which would be presented back to full Council 03.09.18 for approval comprising Cllrs P Davies, M Davison and Cllr Mrs L Webber. (Note the closing date is 9th September).</p>	<p>Cllr PD, Cllr MD, Cllr CM, Cllr TM, Cllr LW.</p> <p>Cllr PD, Cllr MD, Cllr LW.</p>
3.057	<p>WHITEHILL & BORDON SECTION 106 APPLICATIONS FOR NON-SPECIFIC FUNDS</p> <p>a) Introduction from the Town Clerk - Developers’ contributions totalling £1m had been set aside to fund community projects in Whitehill & Bordon. The application round for S106 non-specific funding was now open, with different application processes for applications under £10k, £10-49k and £50k and over. The money could be used for Community Facilities, Sports & Leisure and Open Space/Play areas. Applications must meet a high number of objectives and would take time to complete by the 7th September closing date. Applicants were encouraged to seek Parish/Town Council approval and Members were asked to consider endorsing projects in agenda items c, d & e. Members were reminded that the Council had been asked to agree to the project in principle but NOT the funding application.</p>	



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	<p>b) Update from the Town Clerk on the Council's application for Sports & Leisure funding - as agreed by Amenities 09.07.18, an application was being progressed to improve the playing pitches as Mill Chase Recreation Ground seeking funding from the Sports & Leisure fund. This work had been identified in the 2014 Playing Pitch Strategy which was generated from the 2012 Masterplan and Playing Pitch Assessment in 2011. The Clerk explained that Officers had been working with EHDC on this for almost 5 years but there was still a lot of work to do to ensure the application met the required criteria.</p> <p><u>Consideration of support to community organisations by endorsing projects:</u></p> <p>c) Community Trust –</p> <p>i) SANG Community Buildings – the Council did not endorse this project due to a conflict of interest.</p> <p>(Proposed by Cllr Miss S Pond, seconded by Cllr C Leach, 5 Members AGREED, 4 Members OBJECTED, 2 Members ABSTAINED).</p> <p>ii) Mustangs – the Council endorsed this project.</p> <p>(Proposed by Cllr C Leach, seconded by Cllr Miss S Pond, 10 Members AGREED, 1 Member OBJECTED).</p> <p>d) Whitehill Village Hall Management Committee –</p> <p>i) Improvements to increase safety around the hall and improve the experience of using the hall so that bookings continue to grow – the Council endorsed this project.</p> <p>(Proposed by Cllr C Mitchell, seconded by Cllr P Davies, ALL Members AGREED) – the project was supported.</p> <p>ii) Storage room extension – the Council endorsed this project.</p> <p>(Proposed by Cllr C Mitchell, seconded by Cllr Miss S Pond, ALL Members AGREED).</p> <p>e) Phoenix Theatre & Arts Centre improvements – the Council endorsed this project.</p> <p>(Proposed by Cllr R Russell, seconded by Cllr T Muldoon, ALL Members AGREED).</p>	Town Clerk
3.058	<p>UPDATE FROM THE STAFFING COMMITTEE</p> <p>Stephen Uden had accepted the Grounds Officer's position and was due to start on 13th August.</p> <p>Sarah Sweetland had accepted the part-time Administrator's position was due to start on 13th August.</p> <p>Litter picker – the recruitment process was ongoing.</p>	



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3.059	<p>DATES OF MEETINGS (all Monday's unless otherwise noted) 2018 – 03 September 08 October, 05 November, 10 December. 2019 – 14 January, 11 February, 18 March, 15 April, 20 May. All at 7.30pm in the Council Chamber, Forest Community Centre, Pinehill Road, Bordon.</p>	
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Signed..... Chairman

Date.....

During the course of the meeting there was 1 members of the Press and 11 members of the public present. The meeting closed at 9.15pm.