



# WHITEHILL TOWN COUNCIL



**MINUTES OF THE FULL MEETING OF WHITEHILL TOWN COUNCIL, held on MONDAY 27 January 2020 at 7:00pm in the COUNCIL CHAMBER, FOREST COMMUNITY CENTRE, PINEHILL ROAD, BORDON, GU35 0BS.**

## COUNCIL MEMBERS

Present: Councillors Ms. K. Anscomb, J. Brand, J. Chandler (left meeting after agenda item 4.089), Ms. C. Clark (Mayor and Chairman), J. Fryer, Ms. O. Kennard (Deputy Leader), R. Russell, D. Sanders, L. Scott (Deputy Mayor and Vice Chairman), M. Steevens, J. Strickland, Ms. T. Strickland, J. Toovey and A. Tree (Leader).

In attendance: Liz Manship, Locum RFO & Manager  
David Melsome, Deputy Town Clerk & Minute Clerk to the Meeting  
Sarah Sweetland, Minute taker for meeting  
District Councillors: P. Davies, T. Maroney, Ms S. Pond, P Wigman

Item		Action
4.074	<p><b>TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE</b></p> <p>Apologies were received from Councillor A. Dawson (work)</p> <p><b>RESOLVED</b> To accept the reasons for the absence of Councillor A. Dawson</p> <p>(Proposed by Cllr J. Brand, seconded by Cllr D. Sanders, ALL Members AGREED).</p>	
4.075	<b>DECLARATIONS OF INTEREST – None</b>	
4.076	<b>CHAIRMAN’S ANNOUNCEMENTS – None</b>	
4.077	<p><b>LEADER’S ANNOUNCEMENTS</b></p> <p>Cllr A. Tree, Leader, passed on his ‘Best Wishes’ to David Melsome, Deputy Town Clerk after his recent resignation. He thanked David for all his hard work during a very busy period. Professional, polite and courteous; he had enjoyed working with him.</p> <p>The Executive Committee meeting with the Police had prompted some good dialogue.</p> <p>A ‘Special Interest’ Executive Committee meeting will take place on Thursday 06<sup>th</sup> February 2020 with the Regeneration Company.</p> <p>Cllr A. Tree also commented that after the previous special interest meeting, ‘Making our community safer’ that some residents have been able to have further conversations with the police about their concerns.</p> <p>EHDC, at a recent meeting, has voted to become more involved in the Town Centre, developments, including the Health Hub.</p>	
4.078	<b>PUBLIC SESSION - None</b>	
4.079	<p><b>THE REPORT OF THE COUNTY COUNCILLOR – None</b></p> <p>Apologies received from Cllr A. Carew.</p>	



# WHITEHILL TOWN COUNCIL



4.080	<p><b>THE REPORT OF THE DISTRICT COUNCILLORS</b></p> <p>Cllr S. Pond provided a detailed update to the Meeting. She confirmed that East Hampshire's Planning Committee is expecting Pinewood Village Hall to be raised as an agenda item in a couple of months' time. There will be a site visit beforehand, usually the Friday before, at which Town Councillors are invited. For diary purposes, the next meetings of the Planning Committee are 20<sup>th</sup> February 2020 and 12<sup>th</sup> March 2020.</p> <p>Cllr Pond confirmed that Pinewood Village Hall is owned by EHDC. Therefore, Planning Committee Members, who are also Cabinet Members, cannot sit on this agenda item.</p> <p>Cllr Pond confirmed that the Planning Committee meeting is a meeting held in public, not a public meeting. The Town Council is entitled to speak for 3 minutes and if it wishes to do so, it must advise Democratic Services, in the usual way.</p> <p>There are due to be workshops for the Local Plan briefing, of which over 3500 comments have been added to the portal. Dates to be advised.</p> <p>Cllr Pond updated on training that she has attended and upcoming meetings relating to the regeneration of the town.</p> <p>Cllr S. Pond advised that she has allocated £4,500 of grants to the community.</p> <p>Councillor Philip Davies provided a detailed update to the Meeting (see Appendix A).</p> <p>Councillor Trevor Maroney gave a detailed update to the meeting (see Appendix B).</p> <p>Councillor Paul Wigman gave a detailed update to the meeting (See Appendix C)</p> <p><b>NOTED</b></p>	
4.081	<p><b>CONFIRMATION OF MINUTES OF THE PREVIOUS FULL COUNCIL MEETING</b></p> <p>Minutes of the Council meeting held on 9<sup>th</sup> September 2019 were agreed, with one amendment:</p> <ul style="list-style-type: none"> <li>• To 3.064, that Cllr J. Toovey be representative to the CPM</li> <li>• (proposed by Cllr A. Tree, seconded by Cllr M. Steevens, ALL Members AGREED)</li> </ul> <p>and signed by the Chairman.</p> <p>(Proposed by Cllr Ms O. Kennard, seconded by Cllr L. Scott, ALL Members AGREED.)</p>	
4.082	<p><b>COMMITTEE MINUTES</b></p> <p>Minutes of the Executive Committee meeting held on 7<sup>th</sup> November 2019 were agreed and signed by the Leader.</p> <p>(Proposed by Cllr Ms K. Anscomb, seconded by Cllr A. Tree, ALL Members AGREED)</p>	
4.083	<p><b>APPOINTMENT OF TOWN CLERK AND GENERAL MANAGER</b></p> <p>To confirm that Lorraine Jeffs has been appointed with a job title of Town Clerk, (General Manager); and to confirm Lorraine as Proper Officer for the Council and Responsible Finance Officer (RFO). Lorraine's starting date is 17<sup>th</sup> February 2020.</p> <p><b>NOTED</b></p>	



# WHITEHILL TOWN COUNCIL



<b>4.084</b>	<b>LINE MANAGEMENT OF TOWN CLERK</b> The new Town Clerk is employed by Whitehill Town Council as a corporate body and no individual member can have delegated authority to make decisions and thus instruct the Town Clerk (or any officer) as a Line Manager. The Executive Committee has resolved the following, when ratifying the contract of employment for the new Town Clerk on 7th Jan 2020 11.263.  1 The Executive Committee is collectively the Line Manager for the Town Clerk 2. The Leader of Council (as automatic Chairman of the Executive Committee) shall be the representative of the Executive Committee for the purpose of liaising with the Town Clerk on its behalf. 3. The Town Clerk should consult with the Leader of Council on decisions delegated to them that may affect policy or significant Council working. 4. Standing orders allow the Deputy Leader (who is automatically Vice-Chairman of the Executive Committee) to fulfil the functions of Leader, in their absence. 5. The Town Clerk must follow lawful instructions from their Line Manager.  <b>NOTED</b>	
<b>4.085</b>	<b>EXECUTIVE COMMITTEE MEMBERSHIP</b>  Following the resignation from Executive Committee of Cllr Roger Russell and Cllr Adam Dawson, members were asked to propose and agree 2 replacements.  <b>RESOLVED</b> That Councillors M. Steevens and L. Scott be appointed to the Executive Committee as replacements. (Proposed by Cllr A. Tree, seconded by Cllr Ms O. Kennard, ALL Members AGREED).	
<b>4.086</b>	<b>STANDING ORDERS (Planning Sub-Committee Substitutes)</b> Members were asked to consider amending standing orders sub-clause 4.d.v. with wording as follows: "may, subject to standing orders 4(b) and (c), appoint and determine the terms of office of the substitute members to a committee whose role is to replace the ordinary members at a meeting of a committee if the ordinary members of the committee confirm to the Proper Officer <b>3</b> days before the meeting that they are unable to attend;"  It was agreed that the amendment should include 3 'working days' which may include Saturdays, but not Sundays or Bank Holidays.  <b>RESOLVED</b> (Proposed by Cllr Ms K. Anscomb, seconded by Cllr D. Sanders, ALL Members AGREED).	
<b>4.087</b>	<b>RESERVE MEMBERS FOR PLANNING SUB-COMMITTEE</b> To propose and agree reserve members for the Planning Sub-Committee, who can be called upon with 3 days' notice.  <b>RESOLVED</b> That Councillor L. Scott be appointed as a reserve to the Planning sub-committee (in addition to Cllrs D. Sanders and A. Tree, appointed at the Executive Committee meeting 09/12/19) (Proposed by Cllr M. Steevens, seconded by Cllr L. Scott, ALL Members AGREED).	



# WHITEHILL TOWN COUNCIL



4.088	<p><b>REVIEW OF OUTSIDE BODY REPRESENTATIVES</b></p> <p>It was announced that Councillor A. Dawson is standing down as a representative of Whitehill Town Council on the Community Partnership and from the Whitehill &amp; Bordon Town Partnership meetings.</p> <p>Councillor Ms K. Anscomb stated that due to Planning sub-committee meetings clashing with Whitehill Village Hall meetings that she would like to become a reserve.</p> <p>Revised list of Representative on outside bodies Appendix D</p> <p><b>RESOLVED</b> That Councillor A. Tree will be a reserve representative on the Community Partnership alongside Cllr J. Toovey. That Councillors Ms C. Clark and Ms O. Kennard will become representatives for Whitehill Town Council at the Whitehill &amp; Bordon Community Partnership meetings.</p> <p>(Proposed by Cllr A. Tree, seconded by Cllr Ms O. Kennard, ALL Members AGREED)</p>	
4.089	<p><b>SIGNATORIES FOR UNITED TRUST ACCOUNT</b></p> <p>To agree four new signatories for the United Trust Account. Members or Officers must be prepared to provide personal details to validate identification documents.</p> <p><b>RESOLVED</b> That Councillors M. Steevens, Ms C. Clark, Ms O. Kennard and the RFO will become the signatories for the United Trust Account.</p> <p>(Proposed by Cllr J. Brand, seconded by Cllr J. Strickland, ALL Members AGREED)</p>	
	<p>Cllr J Chandler left the meeting at 8:05pm</p>	
4.090	<p><b>VIREMENT OF EMR's</b></p> <p>To ratify the virement of EMR's agreed by the Executive Committee to cover expenditure, for which the EMRs were put aside.</p> <p>Liz Manship talked through the EMR's which had been discussed at Executive Committee on 22<sup>nd</sup> January 2020.</p> <p><b>RESOLVED</b> (Proposed by Cllr J. Toovey, seconded by Cllr D. Sanders ALL Members AGREED)</p>	
	<p>A break was proposed at 8.12pm by Cllr A. Tree and seconded by Cllr O. Kennard (ALL AGREED) for 3 mins, to reconvene at 8.15pm.</p>	
4.091	<p><b>BUDGET AND PRECEPT</b></p> <p>To review and agree the draft BUDGET and associated PRECEPT FOR 2020/21</p> <p>Cllr A. Tree, Leader, introduced the recommendations from Executive Committee and gave rationale for the figure. Cllr Tree identified that the precept had not increased for several years and that a £6.04 per year increase for each band D property, (£5.36 per year increase per band C household – the majority of households in Whitehill and Bordon are Band C) is recommended. He explained this is the lowest that the Executive Committee can</p>	



# WHITEHILL TOWN COUNCIL



	<p>make it.</p> <p><b>RESOLVED</b> The proposed budget was agreed. The precept to be requested for year 2020 / 2021 is £443,525.00 (Proposed by Cllr R. Russell, seconded by Cllr M. Steevens, ALL Members AGREED)</p>	
4.092	<p><b>INTERNAL AUDITOR'S REPORT</b> Liz Manship talked through the Internal Auditor's Report and the recommendations</p> <p><b>RESOLVED</b> That the recommendations made by the Internal Auditor be accepted and actions timetabled by the new Town Clerk (Proposed by Cllr L. Scott, seconded by Cllr J. Toovey, ALL Members AGREED)</p>	
4.093	<p><b>FINANCIAL RISK MANAGEMENT RECORD</b> Liz Manship talked through the Financial Risk Management Record</p> <p><b>RESOLVED</b> The updated Financial Risk Management Record was adopted. (Proposed by Cllr M. Steevens, seconded by Cllr R. Russell, ALL Members AGREED)</p>	
4.094	<p><b>APPROVAL OF PAYMENTS</b> To approve the payments schedule for the period:</p> <ul style="list-style-type: none"> <li>Dated 10<sup>th</sup> to 18<sup>th</sup> December 2019</li> </ul> <p><b>RESOLVED</b> Agenda item to be deferred to the next meeting of the Executive Committee (Proposed by Cllr Ms K. Anscomb, seconded by Cllr A. Tree, ALL Members AGREED)</p>	
4.095	<p><b>UPDATE ON ACTIONS AGREED AT PREVIOUS FULL COUNCIL MEETINGS</b></p> <p>Minute Ref 1.021: The policies require review; recommended as a priority for the new Town Clerk. ONGOING.</p> <p>Minute Ref 1.029: The signatories for cheques have been identified. CLOSED</p> <p>Minute Ref: 2.046: The AGAR is now complete. It was submitted by deadline. Further information forwarded as part of the targeted 5%. Full Council in September 2019 advised regarding the likely External Auditor's report. AGAR published on the Council's website and noticeboards as required. CLOSED.</p> <p>Minute Ref: 2.049: Allotment holders were notified of the 2020/21 increase in October 2019. CLOSED.</p> <p>Minute Ref: 2.049: Cllr J Fryer does not have a pecuniary interest on the allotments so no action is required. CLOSED</p> <p>Minute Ref: 3.071: Councillor training in Chairing Skills and Finance, to be arranged. ONGOING</p> <p>Minute Ref: 3.073: Paragraph to be added to Standing Orders, after section 5j. To</p>	



# WHITEHILL TOWN COUNCIL



	<p>be actioned by 08/02/20.</p> <p><b>NOTED</b></p>	
4.096	<p><b>AGAR</b></p> <p>Liz Manship advised Full Council that, as explained likely at previous Executive Committee and Full Council meetings, the External Auditor report 2018/19 states:</p> <p><i>“Except for the matters reported below, on the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to or attention giving cause of concern that relevant legislation and regulatory requirements have not been met.</i></p> <ul style="list-style-type: none"> <li>• <i>Section 1, Assertion 5 has been incorrectly completed, as the smaller authority has confirmed that the risk management arrangements were not approved by the full council during the financial year 2018/19. This is also consistent with the internal auditor’s findings.”</i></li> </ul> <p>As previously explained, the Financial Risk Management Record was set for review in February 2019, but unfortunately the previous Town Clerk left the employment of Whitehill Town Council at the beginning of February 2019. As Locum Clerk and RFO Liz Manship’s contract with Whitehill Town Council, starting 28<sup>th</sup> March 2019, was too late to enable this review to take place in the 2018/19 financial year. This has been explained to the External Auditor.</p> <p><b>RESOLVED</b> To accept the results of the External Audit.</p> <p>(Proposed by Cllr M. Steevens, seconded by Cllr R. Russell, ALL Members AGREED)</p>	
4.097	<p><b>RESIGNATION FROM POSITION OF LOCUM MANAGER &amp; RFO</b></p> <p>The Locum Manager and RFO has served notice on her contract with the Council.</p> <p>Cllr A. Tree gave thanks to Liz Manship for her time with Whitehill Town Council, and added that he had always found her knowledge on Council procedures thorough, and wished her the very best in her future ventures.</p> <p><b>NOTED</b></p>	
4.098	<p><b>V.E. DAY 75<sup>th</sup> ANNIVERSARY COMMEMORATIONS – MAY 2020</b></p> <p>Commemorations have been suggested within the Town - by local groups working in collaboration. (Item requested by Councillor Ms B. Kennard)</p> <p>Cllr B. Kennard reported back from previous meetings with the working party for this event. Cllr Kennard had been asked to ask Whitehill Town Council whether, as part of the weekend’s events, the Council would be prepared to coordinate a formal service on Friday 8 May 2020. It is envisaged that the service will last approximately 1 hour, from 2.30pm – 3.30pm, be led by the Reverend Deborah Scott-Bromley and incorporate the ‘last post’ at 3.00pm, to commemorate the 75<sup>th</sup> Anniversary of VE day. Both the town’s War Memorial site and the event space outside the Forest Community Centre were discussed as potential venues. The preferred venue would be discussed at the next meeting. The Town Partnership will arrange the road</p>	



# WHITEHILL TOWN COUNCIL



	<p>closures.</p> <p>Cllr Anscomb suggested that the Council invite members of the military to participate.</p> <p>Councillors were asked to confirm, by the raising of hands, their offer of help and support for the event on the day. Cllr M. Steevens, Cllr, L. Scott, Cllr R. Russell and others raised their hands, confirming their support.</p> <p>It was noted that Cllr D. Sanders will not be able to offer any support on the day due to prior commitments.</p> <p><b>RESOLVED</b> It was agreed that Whitehill Town Council will take the lead in coordinating the service on Friday 8<sup>th</sup> May 2020. Cllr Ms O. Kennard to feed this back at the next meeting with the VE working party.</p> <p>(Proposed by Cllr R. Russell, seconded by Cllr J. Brand and ALL Members AGREED)</p>	
4.099	<p><b>EXEMPT MATTERS</b> To pass a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussion regarding items relating to staffing and tenders; where publicity might be prejudicial to the special nature of the business.</p> <p><b>RESOLVED</b> (Proposed by Cllr J. Brand, seconded by Cllr M. Steevens, ALL Members AGREED)</p> <p><b>STANDING ORDERS SUSPENDED – 20:59</b> To suspend Standing Orders to enable the meeting to continue until 21:15.</p> <p>(Proposed by Cllr Ms T. Strickland, seconded by Cllr J. Fryer ALL Members AGREED)</p>	
4.100	<p><b>STAFFING MATTERS</b> To confirm the salary of the new Town Clerk &amp; RFO, to discuss and agree the way forward in consideration of the appointment of a new Deputy Town Clerk, and Locum Clerk support for the interim period. To include the potential appointment of a Locum to cover Planning, with immediate effect.</p> <p><b>NOTED</b></p>	
4.101	<p><b>DATE OF NEXT MEETING</b> Annual Town Council Monday 18<sup>th</sup> May 2020 Held in the Council Chamber, Forest Community Centre, Pinehill Road, Bordon, Hampshire @ 7.00pm, unless otherwise indicated on the agenda.</p> <p><b>NOTED</b></p>	

Signed..... Chairman

Date.....



# WHITEHILL TOWN COUNCIL



During the course of the meeting there were: 0 members of the Press and: 0 member of the public present.

The meeting closed at 9.05 pm.





# WHITEHILL TOWN COUNCIL



## APPENDIX A – DISTRICT COUNCILLOR'S REPORT

### WHITEHILL TOWN COUNCIL MEETING 27 JANUARY 2020

#### District Report by Cllr. Philip Davies, Whitehill, Hogmoor and Greatham

1. I have booked Whitehill Village Hall for three Saturdays as below. I'd be grateful if you might share these dates on WTC website and on social media. I know Town Councillors were keen to join me and I look forward to that. If those who are available are able to let me know if coming that would be most helpful. I will invite Cllr Carew as my fellow Cllr and County Cllr for Whitehill Hogmoor and Walldown. These will be joint surgeries. I will pick up the cost. The dates so far are:
  - a. Saturday 15<sup>th</sup> Feb 11-12;
  - b. Saturday 21<sup>st</sup> March 11-12;
  - c. Saturday 18<sup>th</sup> April 11-12.
2. Planning. As I don't sit on planning I am able to engage with Town Councillors on planning and am happy to be engaged when Town Councillors seek District Councillor support, especially where they have concerns.
3. As our Whitehill and Bordon Assistant Portfolio Holder I am supporting our portfolio holder, Cllr Cowper by looking at Transport for the W&B portfolio. To this end I am engaged with WBRC and meeting bi monthly with them. I am meeting this week with Cllr Humby, HCC Deputy Leader and Portfolio holder for Environment, Transport & Economy. I am interested in any thoughts and ideas that Town Cllrs might have and am looking forward to working closely with WTC Leader Cllr Tree on this.

Kind regards

Phillip



## APPENDIX B – DISTRICT COUNCILLOR'S REPORT

### WHITEHILL TOWN COUNCIL MEETING 27 JANUARY 20

#### District Report by Cllr. Trevor Maroney, Pinewood Ward V1.2

1. **Introduction.** This, my 3rd report to full council, covers issues on those district council committees I am on and the outside bodies that I have been asked to represent: internal and external. These include:

a. Council: Overview and Scrutiny; Licensing; Planning (reserve); Local Plan: Working Group & Large Developments and Audit (reserve).

b. External: Phoenix Centre Management Committee; Longmoor Community Partnership (CP); and Clinical Commissioning Group (CCG) Stakeholder Steering Group (Chase Hospital).

c. I also attend Cabinet meetings where, to my surprise, I have been invited to ask questions.

d. Furthermore, we have received separate briefings on affordable housing, homelessness and Whitehill and Bordon Regeneration by officers and/or cabinet portfolio holders.

2. **Overview and Scrutiny (O&S).** This committee which, in the past, has been fed information by officers is becoming more effective since it highlighted the losses incurred on the purchase and mismanagement of the Metro Hotel, Liphook. You may recall, from the Bordon Herald, the O&S excluded the press and public from the meeting. Due to the lack of transparency and accountability we Lib Dems also left the room. The Council Leader has now acknowledged this decision, to discuss it in private, to have been a mistake.

3. **Homelessness Pods.** A change of use planning application has now been submitted to convert the Pinewood Village Hall to temporarily house the homeless. Don't be misled by the word 'temporarily' if approved, in my view, the hall would be too expensive to convert back into a community facility.

4. **Licensing.** We have attended excellent training sessions. The latest, an all-day affair last Friday, was given by a highly experienced barrister specialising in licensing appeals. All routine applications are dealt with by officers, the councillors only consider questionable applications relating to suitability and potential risks to public safety.

5. **Local Plan.** Work is still continuing on the local plan. The politically balanced working group is involved in reviewing policies as and when drafts are published. The council is separately reviewing large developments and is giving more time for some developers to complete their submissions.

6. **Budget 2020/21.** We are being briefed on the draft budget tomorrow night.

7. **Regeneration.** During the district election I meet a lot of sceptic voters who didn't believe that the original plans for the new town centre would be delivered as promised. I was asked that, if elected, I would ensure that they were. I am therefore conducting research into this. My initial concern, shared with Cllr. Andy Tree, is that there appears to be little involvement in the decision making by any councillor representing the town other than Cllr. Ferris Cowper. My concern was about the lack of transparency, openness and democratic accountability. So far I have established that:

a. The Whitehill and Bordon Strategy Board is not democratically accountable to EHDC councillors. Indeed, the leader of EHDC has confirmed that the Strategy Board is not accountable to him or his cabinet.

b. It's an outside body chaired by Cllr. Cowper but accountable to the Defence



# WHITEHILL TOWN COUNCIL



Infrastructure Organisation (DIO). It has a county councillor and representative from various agencies and developers. Although EHDC provides administrative support, my Freedom of Information (FOI) requests to them reveals that the Board's minutes are being treated as commercial in confidence.

c. There does not appear, so far, to be any documents containing a town council parish/town or neighbourhood plan or a market town survey detailing what residents would like to see in their new town centre. I am therefore wondering what, if any, involvement the previous town council had in helping to design and monitor the development.

d. District councillors, are now being briefed by Cllr. Cowper and officers on a 6-weekly basis on what regeneration work is currently being undertaken.

e. Having attended a guided tour of the developments, which was most useful, I was astonished when we entered the proposed town centre to find a demolition site with only one man working: the security guard. I was expecting a hive of activity on building the shopping centre and health hub. I concluded that councillors needed to be briefed on the work programme and timescales, i.e., what should be happening?

f. Bearing these concerns in mind I submitted an FOI to the DIO requesting copies of all the Strategy Board minutes since it was established and its terms of reference. I am assured that I will receive these by the end of this week. I am expecting the copies to be redacted.

8. **Phoenix Theatre.** The trustees of the Phoenix has received £200,000 from S106 funds to repair the building. This is about 30% of what they requested and based upon the possibility of a new theatre being built in phase 2 of the new town centre development.

9. **Longmoor CP.** No district report as the town council has its own representatives that attend these meetings.

10. **CCG Stakeholders (Chase).** Once again during the district election I was asked by voters to ensure that the Chase Hospital is retained with all its medical services restored, thereby saving residents who cannot afford to travel to Basingstoke and Alton for treatment. Or, alternatively, ensure that the proposed Health Hub in the new town centre provides the same high level and a greater range of medical services as promised by Cllr. Cowper. As EHDC's representative on the Stakeholder Committee I have attended 3 meetings. These are held every 2 or 3 months. Previously it was Cllr. Cowper. Since it forms part of the regeneration project I have been asked to keep him briefed. So far I have established:

a. In the first meeting, as the new member, I decided just to listen and take notes. Instead I submitted a confidential note to Cllr. Cowper highlighting key issues and decisions along with an assessment on how the meeting was run.

b. On the second I did ask questions, particularly on the ownership, management and funding of Chase Hospital and received lots of useful information. I was inundated and took too few notes. Suffice to say that the level of medical services has declined and been transferred elsewhere prior to the NHS decision to allow patient choice. Previously, community hospital used to be sponsored by major hospitals. For example, the old x-ray equipment in its purpose built, lead lined room has been removed and is unlikely to be replaced in the new Health Hub. I gained a feeling that lay-members present would prefer to see Chase Hospital remain to save residents, particularly those on low incomes, having to travel.

c. At the recent meeting on 10th January lay-members made the following requests:

(1) That all future stakeholder minutes should be published soon after each meeting rather than the day before the next one.

(2) That the minutes should be open and transparent, and copies made available to the public. At present they are all marked confidential. In future any confidential items should be left until the end and discussed in an excluded session without the public or press present.

(3) That NHS Property Service attend the next CCG meeting and explain why they didn't



# WHITEHILL TOWN COUNCIL



attend the last 2 meetings and why they were not regularly maintaining the Chase Hospital as promised.

(4) That the CCG produce a list of all medical services that were available in Chase prior to any mention of the Health Hub, to include a separate list of what is currently being provided and what the new Health Hub will actually provide. It was explained that having received many assurances from EHDC that the hub would provide a bigger and better service residents will not be amused if after it has been built they are still having to travel elsewhere for treatment. Already we have been told that the hub will not include an x-ray machine.

(5) That the out of hour's service on evenings and weekends should be extended to include a weekend service in Whitehill and Bordon. At present there is only a Friday evening service. Local patients on low incomes falling ill at weekends, where and when there is little or no public transport, are expected to travel to Petersfield or Waterlooville to seek medical help.

**11. Councillor Grants.** I can now confirm that the £4,500 I received in councillor grants has now been allocated. The beneficiaries were:

Whitehill & Bordon Town Partnership - Annual Funday - 15.07.19

Whitehill Village Hall - Heater to extension - 20.11.19

Woolmer Forest Heritage Society Interpretation Board to old Fire Station 16.12.19

Whitehill and Bordon Community Association - Towards repairs in the hall floor - 17.12.19

Beacon Bordon - Increasing the Board game club for after schools - 23.12.19

Whitehill Village Hall - Freezer for more storage - 20.12.19

Broadlands RDA Group - Install hand rail to help the disabled spectators - 07.01.20

Whitehill and Bordon Community Trust - Bug hotels for the pocket park - 16.01.20

Grants applications varied between £300 and £981.15. Although early enquiries were made by Furniture Helpline and the Phoenix Theatre no applications were received. The next round of discretionary, councillor grants will be available in April.

Cllr. Trevor Maroney  
Whitehill Pinewood Ward



# WHITEHILL TOWN COUNCIL



## APPENDIX C – DISTRICT COUNCILLOR'S REPORT

### WHITEHILL TOWN COUNCIL MEETING 27 JANUARY 2020

#### District Report by Cllr. Paul. Wigman Whitehill Chase Ward

Bordon Whitehill Voluntary Car Service wishes to thank WTC council for advertising our search for new drivers and a co-ordinator. After a successful campaign. We now have over 20 drivers and four co-ordinators.

We have noticed an increase of our trips to Alton Hospital lately, making it even more important to have plenty of volunteers! Our old contact number has been replaced by 07596 701312

As a new District Councillor I have attended training on Licensing, Overview and Scrutiny, Planning and Audit committee work over the last 6 months!

I represent the District Council at Whitehill and Bordon Town Partnership meetings and attended the Christmas Santa Claus Run as a Marshal. WBTP and others are preparing for a Town wide 75th VE day celebration 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> May 2020.

I am willing to hold joint surgeries with Whitehill Town Councillors prior to your council meetings to meet residents and discuss any issues should WTC Chase ward councillors agree.

Dear Councillors

For the last few years we have helped Grayshott CE Primary School to run elections for their School Council.

We help the school by taking along polling station equipment, ie booths, signs, stationary. We also print out the ballot papers for them once we know who will be standing in the election.

Year 6 pupils are poll clerks and also the count staff too. We have found it to be a fun and engaging way to educate young people on how the democratic process is relevant to them and how decisions are made.

We would like to open this opportunity up to other schools. If there are any of you that work closely with certain schools and that feel as though this would be something they would welcome, please let me know. Depending on the amount of schools put forward we may not be able to accommodate all suggestions but will certainly like to help out where we can.

Kind regards

Lisa Sayer AEA (Cert.)  
Electoral Services Officer  
East Hampshire District Council  
Penns Place Petersfield GU31 4EX  
Direct Tel: 01730 234048  
E-Mail: [lisa.sayer@easthants.gov.uk](mailto:lisa.sayer@easthants.gov.uk)

I have noted that the guttering at the rear of the recreation ground garage is missing. When raining, water pours onto the control box for the electric gate, which is attached to the garage rear wall. Also the front left outside light on the pavilion is not working.

Taxi-share 28 is a service replacement for the 28 Town Eco-Bus any WTC Councillor who wishes can join me to try out the service!

Cllr Paul Wigman EHDC Whitehill Chase Ward. Full Whitehill Town Council meeting 27/1/20



# WHITEHILL TOWN COUNCIL



## APPENDIX D

### REPRESENTATIVES ON OUTSIDE BODIES

ORGANISATION	
BARBADOS HOUSE ASSOCIATION (The Phoenix)	Councillor Ms B. Kennard, Cllr J. Fryer
CITIZENS ADVICE	Councillor A. Tree
CONDE LINK TWINNING ASSOC	The Town Mayor and Deputy Town Mayor
COMMUNITY PARTNERSHIP MEETING (formerly CTCG)	Councillor J. Toovey Reserve – Cllr A Tree
COMMUNITY TRUST ENGAGEMENT MEETINGS	The Leader, Councillor Ms C.Clark, Councillor Ms B.Kennard and Councillor Ms T. Strickland
DEADWATER VALLEY TRUST	Councillor Ms. C. Clark, Councillor Ms T. Strickland
DIGITAL INCLUSION PROJECT	Councillor J Toovey (Until December 2019)
EAST HAMPSHIRE ASSN OF PARISH COUNCILS	Leader and Deputy Leader
HEALTH REP (Various meetings TBC)	Councillor J. Brand
TRANSPORT REP (Various meetings TBC)	Councillor R. Russell
TOWN DEVELOPMENT & ASSOCIATED ISSUES	Councillor A. Tree
UNDERPASS AT QUEBEC PARK	Councillor Ms B. Kennard, Cllr M. Steevens
WHITEHILL AND BORDON COM ASSN.	Councillor Ms B. Kennard
WHITEHILL BORDON TOWN PARTNERSHIP	Councillor Ms B. Kennard Councillor Ms C. Clark
WHITEHILL VILLAGE HALL	Councillor D Sanders & Cllr Ms. T. Strickland Reserves – Councillor Ms K. Anscorb
XCHANGE	Councillor A. Tree, Councillor J. Fryer
YOUTH REP	Councillor Ms B. Kennard



# WHITEHILL TOWN COUNCIL



The Leader of Council may act as an additional council representative with third parties for town development and associated issues in coordination with the relevant Outside Body Representatives, where applicable.

Leader