



**Minutes of the Annual Council Meeting of Whitehill Town Council  
Held on: Thursday 13<sup>th</sup> May 2021 at 7pm  
At Council Offices  
Forest Community Centre  
Pinehill Road  
Bordon GU25 OBS**

**Present:** Cllrs: Katie Anscomb  
James Brand  
Catherine Clark (Vice Chairman)  
Bisi Kennard (Chairman)  
Roger Russell  
Leeroy Scott  
Mike Steevens  
Tina Strickland  
Andy Tree

**Apologies:** Cllrs: Josh Chandler  
Adam Dawson  
James Fryer  
Duncan Sanders  
Joe Strickland  
Jason Toovey

**In attendance:** Lorraine Jeffs, Town Clerk & General Manager  
Ray Ramsay, Deputy Town Clerk & Operations Manager

**Also in attendance:** Sarah Sweetland, note taker for the meeting (Via Zoom)

**County Councillor:** Cllr Andy Tree

**District Councillors:** Cllr Adam Carew and Cllr Sally Pond (Via Zoom)

<b>Item</b>	ITEM 01/21 WAS CHAIRED BY THE INCUMBENT CHAIRMAN, CLLR ANSCOMB. THE NEWLY ELECTED CHAIRMAN, CLLR KENNARD, TOOK OVER AS CHAIR FOR THE REMAINDER OF THE MEETING.
	Cllr Tree made an opening statement before the meeting by offering condolences to outgoing Deputy Mayor Cllr James Fryer and his partner Gemma on the loss of Edward Brian Howard Fryer. Edward was born at prematurely at 26 weeks on 20th April and sadly passed away last weekend.  Cllr Tree also paid tribute to former Cllr and Town Mayor David Williamson who died on 2nd May, offering condolences to his widow Dot.
<b>01/21</b>	<b>ELECTION OF CHAIRMAN AND TOWN MAYOR</b> Cllr Kennard was elected as the Chairman and Town Mayor of Whitehill Town Council and duly signed the declaration of Acceptance of Office which was witnessed and countersigned by the Town Clerk. This was proposed by Cllr T.Strickland, seconded by Cllr Scott, and unanimously agreed by all. The Chairman announced that her Mayoral Consort will be Ashley Kennard.
<b>02/21</b>	<b>TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE</b> HALC have strongly recommend that " <i>in person meetings are kept to an absolute minimum for the current period</i> " therefore, the following Cllrs have sent apologies: Cllrs: Chandler, Dawson, Fryer, Sanders, J. Strickland and Toovey. Proposed by Cllr Tree, seconded by Cllr Kennard, and unanimously agreed by all.

Signed .....  
Chairman

Date.....

<b>03/21</b>	<b>DECLARATIONS OF INTEREST</b> None received.
<b>04/21</b>	<b>APPROVAL OF MINUTES</b> The minutes of the Full Council meetings held on 10 <sup>th</sup> December 2020 and Extraordinary meeting on 11 <sup>th</sup> March 2021 were agreed and approved. Proposed by Cllr T. Strickland, seconded by Cllr Steevens, unanimously agreed by all.
<b>05/21</b>	<b>ELECTION OF VICE-CHAIRMAN AND DEPUTY TOWN MAYOR</b> Cllr Clark was elected as the Vice Chairman and Deputy Town Mayor of Whitehill Town Council and duly signed the Declaration of Acceptance of Office which was witnessed and countersigned by the Town Clerk. This was proposed by Cllr Kennard, seconded by Cllr Tree, and unanimously agreed by all.
<b>06/21</b>	<b>ELECTION OF LEADER</b> Cllr Tree duly was elected as the Leader of Whitehill Town Council and duly signed the Declaration of Acceptance of Office which was witnessed and countersigned by the Town Clerk. It was noted that under Standing Orders, the Leader of the Council shall be Chairman of the Executive Committee. This was proposed by Cllr Kennard, seconded by Cllr Anscumb, unanimously agreed by all.
<b>07/21</b>	<b>ELECTION OF DEPUTY LEADER</b> Cllr T. Strickland was elected as the Deputy Leader of Whitehill Town Council and duly signed the Declaration of Acceptance of Office which was witnessed and countersigned by the Town Clerk. It was noted that under Standing Orders, the Deputy Leader of the Council shall be Vice Chairman of the Executive Committee. This was proposed by Cllr Tree, seconded by Cllr Brand, and unanimously agreed by all.
<b>08/21</b>	<b>PRESENTATION OF THE MAYORAL BADGES</b> The new Town Mayor, Cllr Kennard, presented the Mayoral badges to the past Mayor's, Cllr Anscumb (2020 – 2021) and Cllr Clark (2019 – 2020).
<b>09/21</b>	<b>SUSPENSION OF MEETING</b> The meeting was temporarily suspended at 7:20pm under <i>Standing Order 10.a.xiv</i> to allow photographs to be taken. Meeting resumed at 7.30pm.
<b>10/21</b>	<b>PUBLIC SESSION</b> No members of the public were present.
<b>11/21</b>	<b>TO RECEIVE THE REPORT OF THE COUNTY COUNCILLOR</b> County Councillor Cllr Tree thanked the public for voting for him and wanted to thank his predecessor Cllr Adam Carew for his kind words. Cllr Tree has signed the Declaration of Acceptance of Office and will be attending the HCC Full Council meeting at the end of the month and will report back in due course. Cllr Tree also wanted to confirm that he is looking forward to proactively working with the District Councillors for Whitehill & Bordon.
<b>12/21</b>	<b>TO RECEIVE THE REPORT OF THE DISTRICT COUNCILLORS</b> It was noted that apologies were received from Cllrs: Maroney and Wigman. Cllr Davies was not in attendance. Cllr Pond gave a verbal update to members and reminded members that the next Full Council and Executive Committee meetings clash with District Council meetings on the following dates: 10 June 2021 and 17 June 2021. Cllr Carew congratulated Cllr Kennard on becoming Chairman and Town Mayor and updated members on his recent appointment of Chairman at EHDC and Cllr Pond is Vice Chairman at EHDC. Looking forward to working with Whitehill Town Council and the County Councillor to ensure that they can do all that they can for the residents of Whitehill & Bordon.
<b>13/21</b>	<b>GENERAL POWER OF COMPETENCE</b> It was RESOLVED, proposed by Cllr Steevens, seconded by Cllr Scott, and unanimously agreed by all, to approve that the Council meets the criteria for eligibility to use General Power of Competence.  The General Power of Competence (GPC) gives Councils the power “to do anything that an individual generally may do” provided it is not prohibited by other legislation, as set out in the Localism Act 2011 sections 1-8. A local Council is required to meet the prescribed conditions and declare annually that it is eligible to make the declaration.

Signed .....

Date.....

Chairman

	<p>1) Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012</p> <p>2) Has a qualified Clerk who holds one of the sector- specific qualifications, i.e. CiLCA and two thirds (or more) Councillors elected at the last ordinary election.</p>
<b>14/21</b>	<p><b>TO REVIEW AND ADOPT THE STANDING ORDERS &amp; FINANCIAL REGULATIONS</b></p> <p>It was agreed to adopt the latest version of Standing Orders and Financial Regulations. Proposed by Cllr T. Strickland, seconded by Cllr Steevens, and unanimously agreed by all.</p>
<b>15/21</b>	<p><b>REVIEW MEMBERSHIP OF COMMITTEES</b></p> <p>Under Standing Orders 5J,</p> <ul style="list-style-type: none"> <li>• Vii - Cllr Clark will replace Cllr Anscomb as a member of the Executive Committee and the terms of reference for the Executive Committee will remain. No other changes were made to the Committee or Sub-Committee membership as it was noted that any sub-committee membership changes can be reviewed by the Executive Committee. This was proposed by Cllr Tree, seconded by Cllr Steevens, and unanimously agreed by all.</li> <li>• xi. No changes were made to the outside body representatives</li> </ul> <p>It was noted that the following items are delegated to the Executive Committee x, xiii, xiv, xv, xvi, xvii, xviii, xix</p>
<b>16/21</b>	<p><b>WHITEHILL TOWN COUNCIL MEETING DATES 2021/22</b></p> <p>As per standing orders 5J xxi it was agreed, proposed by Cllr Kennard, seconded by Cllr T. Strickland, and unanimously agreed by all to adopt the meetings schedule as recommended by the Executive Committee on 25 February 2021 with the following change: To move the Executive Committee meeting date of 8 July 2021 to Thursday 1 July 2021. – Appendix A.</p>
<b>17/21</b>	<p><b>DATE OF NEXT MEETING</b></p> <p>It was noted that the next Full Council meeting will be held on 17<sup>th</sup> June 2021.</p>

1 member of the press was present, and 0 members of the public were present.

The meeting closed at 7:44pm



## Appendix A



### Meeting Schedule June 2021 to 31 May 2022

Meetings are held in the Council Chamber, Forest Community Centre, Pinehill Road, Bordon, Hampshire GU35 0BS

\* Planning meeting dates are called as required as per the Planning Policy available on our website [www.whitehilltowncouncil.gov.uk](http://www.whitehilltowncouncil.gov.uk)

**All meetings start at 7.00pm unless otherwise specified**

	JUNE 2021	JULY 2021	AUG. 2021	SEPT. 2021	OCT. 2021	NOV. 2021	DEC. 2021	JAN. 2022	FEB. 2022	MAR. 2022	APR 2022	MAY 2022
Full Council	Thursday 17			Thursday 16			Thursday 16					
Annual Council Meeting												Thursday 12
Executive Committee	Thursday 10	Thursday 1	Thursday 5	Thursday 9	Thursday 7	Thursday 11	Thursday 9	Thursday 20	Thursday 10	Thursday 10	Thursday 7	Thursday 5
Planning Sub-Committee	Planning meeting dates are called as required under the Planning Policy *											
Annual Town Assembly										Thursday 31		
Greenspace Sub-Committee		Thursday 15			Thursday 14			Thursday 13			Thursday 14	

Public / Bank Holidays:  
2021 30 August, 27, 28 & 31 December  
2022 3 January, 15 & 18 April, 2 & 30 May,

Agreed and approved at Executive Committee on 25/02/2021  
Agreed and approved at the Annual Council Meeting on 13/05/2021

Signed .....  
Chairman

Date.....