



**WHITEHILL
TOWN COUNCIL**
Serving Whitehill & Bordon

Minutes of the EXECUTIVE COMMITTEE held on 7th December 2023 at 7.00pm in the Council Chamber, Council Offices, Forest Community Centre, Pinehill Road, Bordon, GU35 OBS

Present Cllrs: Catherine Clark - Vice Chairman
Linda Delve
Roger Russell
Leeroy Scott
Adeel Shah
Andy Tree (Chairman)

Apologies Cllrs: Mike Steevens
Bisi Kennard

Also present: Cllr Penny Flux

In attendance: Lorraine Jeffs - Town Clerk & General Manager
Ray Ramsay – Deputy Town Clerk & Operations Manager
Sarah Sweetland - Minute taker for the meeting

115/23	TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE The apologies received from Cllr Steevens for work commitments and Cllr Kennard for no childcare reasons, were formally agreed and approved. Proposed by Cllr Tree, seconded by Cllr Scott, and unanimously agreed by all.
116/23	DECLARATIONS OF INTEREST Dispensation form was received by Cllr Tree and District Cllrs to speak on agenda item 136/23. (Appendix A) As District Cllrs and in particular Cllr Tree as the portfolio holder for Whitehill & Bordon at EHDC, they are aware of the background to agenda item 136/23. District Cllrs will be part of the discussion as it will benefit other members for them to discharge their duties and make an informed decision. District Cllrs will not participate in the vote of agenda item 136/23.
117/23	APPROVAL OF MINUTES The minutes of the Executive Committee meeting held on 9 th November 2023 were formally agreed and approved. Approved by Cllr Clark, seconded by Cllr Scott. The rest of members abstained as were not present at the 9 th November Executive Committee meeting.
118/23	PUBLIC SESSION None.
119/23	BUDGET & PRECEPT 2024/25 It was agreed, proposed by Cllr Tree, seconded by Cllr Clark, and unanimously agreed by all, that after reviewing the budget and precept to recommend to Full Council at the next meeting on 14 th December to adopt. The precept amount requested is: £511,589.12 £98.42 - for Band D Council Tax payer Bands: A - £65.61, B - £76.55, C - £87.48, E - £120.29, F - £142.16, G - £164.03 & H - £196.84
120/23	INVESTMENTS It was agreed, proposed by Cllr Tree, seconded by Cllr Russell, and unanimously agreed by all, to update the Councillors signatories of authorisation for the Rowan Dartington investments, by removing former

	Cllr Tina Strickland and to add Cllrs; Catherine Clark and Adeel Shah. Cllr Andy Tree will remain as a signatory.
121/23	PLANTING TREES It was agreed, proposed by Cllr Tree, seconded by Cllr Scott, and unanimously agreed by all, that after Cllr Shah updated members on the background whether the AMWA (Ahmadiyya Muslim Women's Association) can plant trees in Bordon & Whitehill as part of their '100,000 trees campaign' across the UK, the Laundry Pitch/Knaves Mire was suggested as a site to do this. Cllr Shah confirmed that Whitehill & Bordon Community Trust will be funding the trees. Subject to a site visit it was agreed in principle that some trees can be planted around the perimeter and away from the road, subject to covenant information on the Laundry Pitch and how many trees can be planted, this was delegated to the Town Clerk, in consultation with the Cllr Delve.
122/23	WILDFLOWERS Cllr Delve updated members of a Community Initiative project of planting wildflowers in the verges in Whitehill & Bordon. Cllr Delve has made enquiries on the licensing implications and will bring back to the January Executive Committee meeting with the costs and further information.
123/23	POLICY RENEWAL DATE It was agreed, proposed by Cllr Clark, seconded by Cllr Scott, and unanimously agreed by all, to re-adopt the Lone Working policy without any changes made to the current version.
124/23	80th ANNIVERSARY OF D-DAY LANDINGS It was agreed, proposed by Cllr Scott, seconded by Cllr Delve, and unanimously agreed by all, to delegate to the Deputy Town Clerk in consultation with the Armed Forces representatives Cllrs: Clark, Russell and Lyn Malikoff-Johnston to discuss and make suggestions how WTC will commemorate the 80 th Anniversary of the D-Day Landings and bring the update to the February 2024 Executive Committee meeting.
125/23	DBS CHECKED It was agreed, proposed by Cllr Scott, seconded by Cllr Delve, and unanimously agreed by all, that in consultation with Cllrs: Shah and Tree that the Town Clerk will research further. Investigate if other town and parishes carry out DBS checks in East Hampshire, contact the Safeguarding officer at EHDC and brings back the findings and suggestions to the Executive Committee.
126/23	CHRISTMAS TREE AT CAFÉ 1759 Members noted the decision with no objection that WTC will purchase the Christmas tree for outside Café 1759 using Community Benefit Fund 4254. This decision had been made by the Town Clerk in Consultation with the Leader, as per Financial Regulations.
127/23	INTERNAL AUDIT REPORT Members noted the interim Internal Audit Report for WTC for April 2023 to September 2023 & noted that the Town Clerk will review and implement where required the internal auditor recommendations.
128/23	MILL CHASE HIRE CHARGES It was agreed, proposed by Cllr Tree, seconded by Cllr Clark, unanimously agreed by all, that there will be a delay in the increase of fees to hire Mill Chase Recreational Ground for at least 1 year or until drainage issues are resolved.
129/23	CHRISTMAS COMPETITION 'BEST DRESSED HOUSE' It was agreed, proposed by Cllr Clark, seconded by Cllr Scott and unanimously agreed by all, to ratify the terms & conditions, and Cllrs: Clark & Scott will judge alongside 2 members of the town council office, nominated by the Town Clerk. It was noted that if there was a tie that the Town Mayor will make the overall final decision of the winners from the 3 categories.
130/23	FINANCIAL REGULATIONS It was agreed, proposed by Cllr Scott, seconded by Cllr Delve, and unanimously agreed by all, that after reviewing the Financial Regulations the updated changes to the policy as per the recommendation of the auditor will be amended in section 5. The new section will be amended to:

	<p>5. BANKING ARRANGEMENTS AND AUTHORISATION OF PAYMENTS</p> <p>5.1 The council's banking arrangements, including the bank mandate, shall be made by the RFO and approved by the council; banking arrangements may not be delegated to a committee. They shall be regularly reviewed for safety and efficiency.</p> <p>5.2 The RFO shall prepare a schedule of payments requiring authorisation, forming part of the Agenda for the Meeting and, together with the relevant invoices, present the schedule to the Council. The council shall review the schedule for compliance and, having satisfied itself shall authorise payment by a resolution. The RFO may delegate the schedule of payments to another officer such as the Finance Officer but ultimately the responsibility will remain the RFO's. The approved schedule shall be ruled off and initialled by the Chairman. A detailed list of all payments shall be disclosed within or as an attachment to the minutes of the meeting at which payment was authorised. Personal payments (including salaries, wages, expenses and any payment made in relation to the termination of a contract of employment) may be summarised to remove public access to any personal information.</p> <p>5.3 All invoices for payment shall be examined, verified and certified by the RFO to confirm that the work, goods or services to which each invoice relates has been received, carried out, examined and represents expenditure previously approved by the council.</p> <p>5.4 The RFO shall examine invoices for arithmetical accuracy and analyse them to the appropriate expenditure heading. The RFO shall take all steps to pay all invoices submitted, and which are in order, at the next available council or committee meeting.</p> <p>5.5 The Town Clerk as RFO shall have delegated authority to authorise the payment of items only in the following circumstances:</p> <ul style="list-style-type: none"> a) If a payment is necessary to avoid a charge to interest under the Late Payment of Commercial Debts (Interest) Act 1998, and the due date for payment is before the next scheduled Meeting of council, where the Town Clerk and RFO certify that there is no dispute or other reason to delay payment, provided that a list of such payments shall be submitted to the next appropriate meeting of council. b) An expenditure item authorised under 5.6 below (continuing contracts and obligations) provided that a list of such payments shall be submitted to the next appropriate meeting of the council or c) Fund transfers within the councils banking arrangements up to the sum of £25,000, subject to restrictions from the bank, provided that a list of such payments shall be submitted to the next appropriate meeting of the council.
131/23	<p>PLANNING</p> <p>Members noted the planning applications considered under the Council's Planning Consultee Policy for the period of: 11 August – 20 September 2023</p>
132/23	<p>FINANCE</p> <p>It was RESOLVED to agree, proposed by Cllr Tree, seconded by Cllr Shah, and unanimously agreed by all, to approve the payments for November & December 2023 and to nominate Cllrs: Clark & Steevens to authorise them using the online banking system. Appendix A</p>

133/23	CHAIRMAN'S ANNOUNCEMENTS None.
134/23	COUNTY / DISTRICT COUNCILLOR REPORTS The County & District reports were submitted ahead of the meeting. Appendix B
135/23	TOWN CLERK'S ANNOUNCEMENTS None.
	The Chairman of the meeting moved agenda item 136/23 out of the Exempt Session into the main meeting, stating may still be proposed that the meeting enters exempt session, if it was determined that publicity might be prejudicial to the special nature of the business, for example discussing fine details of any proposal contract or negotiation.
136/23	PURCHASE OF LAND
(a)	It was RESOLVED to agree, proposed by Cllr Scott, seconded by Cllr Russell, Cllr Delve agreed. District Cllrs abstained due to the dispensation granted. WTC will make an offer of £3,000.00 for EHDC's carpark at the old Mill Chase School and Leisure Centre site. The money will come from EMR 373 Mill Chase & Land Dredging. This was based on the valuation report attached in Appendix C.
(b)	Members agreed, proposed by Cllr Delve, seconded by Cllr Russell, Cllr Scott agreed, District Cllrs abstained due to the dispensation granted, to delegate the authority to the Town Clerk in Consultation with the Leader to liaise with EHDC on the contents of the legal contract/papers & to nominate Cllrs: Delve & Russell to sign them.
	CONFIDENTIAL BUSINESS To pass a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussion item numbers: 137/23, where publicity might be prejudicial to the special nature of the business. Proposed by Cllr Tree, seconded by Cllr Russell, and agreed by all.
137/23	GARDEN LICENCE AGREEMENT It was agreed, proposed by Cllr Russell, seconded by Cllr Scott, and unanimously agreed by all, to re-issue the Garden licence agreement to residents of 9 to 14 Maple Leaf Drive which back onto the LNR at Alexandra Park. This will be reviewed in 2 years.
	Members noted the next Executive Committee meeting will be held 18 th January 2024

The meeting ended at 8.15pm
There were 0 member of the public and press present.

Signed
Chairman.....

Date.....

Appendix A

132/23 Finance Detailed Income & Expenditure by Budget Heading

04/12/2023		Whitehill Town Council							Page 1	
10:02		Detailed Income & Expenditure by Budget Heading 30/11/2023								
Month No: 8		Cost Centre Report								
		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR	
<u>100 Staff</u>										
4000	Net Salaries	17,104	103,400	148,500	45,100		45,100	69.6%		
4005	Tax / NI Contributions	4,233	31,359	45,000	13,641		13,641	69.7%		
4010	LGPS Contribution	5,683	33,385	39,000	5,615		5,615	85.6%		
4015	Staff Travel Allowances	0	296	1,500	1,204		1,204	19.7%		
4016	Staff Expenses	0	0	500	500		500	0.0%		
4020	Staff Training	0	510	2,000	1,490		1,490	25.5%		
4030	Staff Recruitment Costs	0	0	2,000	2,000		2,000	0.0%		
4040	Corporate Clothing	0	240	800	560		560	30.1%		
Staff :- Indirect Expenditure		27,021	169,190	239,300	70,110	0	70,110	70.7%	0	
Net Expenditure		(27,021)	(169,190)	(239,300)	(70,110)					
<u>110 General Administration</u>										
1076	Precept	0	515,455	515,455	0			100.0%		
1080	Short Term Investment Interest	1,301	8,938	15,300	6,362			58.4%		
1081	S106 Sutton Fields project	0	6,985	0	(6,985)			0.0%		
1090	Bank Interest Received	0	5,434	100	(5,334)			5434.2%		
1134	Town Crier	0	50	0	(50)			0.0%		
1900	Other Income - Grants/Donation	0	0	2,000	2,000			0.0%		
1905	CIL Income	14,485	14,485	7,500	(6,985)			193.1%		
General Administration :- Income		15,786	551,347	540,355	(10,992)			102.0%	0	
4050	Rates	0	8,745	10,000	1,255		1,255	87.5%		
4055	Telephone Office BT	110	509	2,000	1,491		1,491	25.4%		
4056	Telephones mobile	108	822	1,200	378		378	68.5%		
4060	Utilities - WTC Offices	0	1,485	5,500	4,015		4,015	27.0%		
4061	Water - Drinking Office Water	35	222	300	78		78	74.2%		
4065	Charge for Chambers Facility	0	0	250	250		250	0.0%		
4070	Insurance	0	13,019	17,000	3,981		3,981	76.6%		
4075	Website/ITSupport/SWare/Rialta	80	4,207	4,500	293		293	93.5%		
4076	IT Hardware/Equipment	0	615	1,500	885		885	41.0%		
4080	Audit	750	940	3,200	2,260		2,260	29.4%		
4085	Legal / Management Fees	0	127	1,500	1,373		1,373	8.5%		
4090	Subscriptions	211	1,096	3,300	2,204		2,204	33.2%		
4095	Office Supplies/Stationery	0	379	1,500	1,121		1,121	25.3%		
4100	Photocopier	0	2,333	1,000	(1,333)		(1,333)	233.3%	2,199	
4101	Office & Pav Cleaning Contract	412	2,938	3,800	862		862	77.3%		
4105	Payroll support	35	280	1,500	1,220		1,220	18.7%		
4110	Bank Charges & Fees	18	242	400	158		158	60.4%		
4115	Postage - stamps	0	93	200	107		107	46.6%		

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Signed
Chairman.....

Date.....

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Detailed Income & Expenditure by Budget Heading 30/11/2023

Month No: 8

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4120 Chamber & Office Maintenance	0	1,301	1,000	(301)		(301)	130.1%	1,024
4125 Office Equipment	0	0	500	500		500	0.0%	
4126 Bins	0	761	0	(761)		(761)	0.0%	
4130 Publications, Promos/Printing	0	0	7,737	7,737		7,737	0.0%	
General Administration :- Indirect Expenditure	1,758	40,114	67,887	27,773	0	27,773	59.1%	3,223
Net Income over Expenditure	14,028	511,233	472,468	(38,765)				
6000 plus Transfer from EMR	0	3,223						
Movement to/(from) Gen Reserve	14,028	514,455						
120 Civic & Democratic								
4200 Chairman's Events & Expenses	305	305	2,000	1,695		1,695	15.2%	
4205 Councillors' Travel	0	0	1,000	1,000		1,000	0.0%	
4210 Councillors' Training	72	222	2,000	1,778		1,778	11.1%	
4215 Elections	0	4,817	10,000	5,183		5,183	48.2%	
4216 Leaders Expenses	0	0	200	200		200	0.0%	
4218 Civic Equipment - Mayoral	0	2,927	2,000	(927)		(927)	146.4%	1,000
4225 Civic Events	0	1,140	1,500	360		360	76.0%	278
4227 Hire of Hall	0	0	1,500	1,500		1,500	0.0%	
Civic & Democratic :- Indirect Expenditure	377	9,411	20,200	10,789	0	10,789	46.6%	1,278
Net Expenditure	(377)	(9,411)	(20,200)	(10,789)				
6000 plus Transfer from EMR	0	1,278						
Movement to/(from) Gen Reserve	(377)	(8,133)						
150 Grants								
4250 Major Grants	0	41,000	41,000	0		0	100.0%	
4254 Community Benefit Fund	0	3,894	5,000	1,106		1,106	77.9%	
4255 Minor Grants	0	8,000	8,000	0		0	100.0%	
Grants :- Indirect Expenditure	0	52,894	54,000	1,106	0	1,106	98.0%	0
Net Expenditure	0	(52,894)	(54,000)	(1,106)				
300 Grounds Upkeep								
1079 S106 Mill Chase Project	0	11,348	0	(11,348)			0.0%	
1300 Hire of Grounds	91	1,215	0	(1,215)			0.0%	
1310 Roundabout Signs Income	600	1,200	0	(1,200)			0.0%	
Grounds Upkeep :- Income	691	13,763	0	(13,763)				0
4300 Green Loop maintenance	0	0	2,000	2,000		2,000	0.0%	

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Detailed Income & Expenditure by Budget Heading 30/11/2023

Month No: 8

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4120 Chamber & Office Maintenance	0	1,301	1,000	(301)		(301)	130.1%	1,024
4125 Office Equipment	0	0	500	500		500	0.0%	
4126 Bins	0	761	0	(761)		(761)	0.0%	
4130 Publications, Promos/Printing	0	0	7,737	7,737		7,737	0.0%	
General Administration :- Indirect Expenditure	1,758	40,114	67,887	27,773	0	27,773	59.1%	3,223
Net Income over Expenditure	14,028	511,233	472,468	(38,765)				
6000 plus Transfer from EMR	0	3,223						
Movement to/(from) Gen Reserve	14,028	514,455						
120 Civic & Democratic								
4200 Chairman's Events & Expenses	305	305	2,000	1,695		1,695	15.2%	
4205 Councillors' Travel	0	0	1,000	1,000		1,000	0.0%	
4210 Councillors' Training	72	222	2,000	1,778		1,778	11.1%	
4215 Elections	0	4,817	10,000	5,183		5,183	48.2%	
4216 Leaders Expenses	0	0	200	200		200	0.0%	
4218 Civic Equipment - Mayoral	0	2,927	2,000	(927)		(927)	146.4%	1,000
4225 Civic Events	0	1,140	1,500	360		360	76.0%	278
4227 Hire of Hall	0	0	1,500	1,500		1,500	0.0%	
Civic & Democratic :- Indirect Expenditure	377	9,411	20,200	10,789	0	10,789	46.6%	1,278
Net Expenditure	(377)	(9,411)	(20,200)	(10,789)				
6000 plus Transfer from EMR	0	1,278						
Movement to/(from) Gen Reserve	(377)	(8,133)						
150 Grants								
4250 Major Grants	0	41,000	41,000	0		0	100.0%	
4254 Community Benefit Fund	0	3,894	5,000	1,106		1,106	77.9%	
4255 Minor Grants	0	8,000	8,000	0		0	100.0%	
Grants :- Indirect Expenditure	0	52,894	54,000	1,106	0	1,106	98.0%	0
Net Expenditure	0	(52,894)	(54,000)	(1,106)				
300 Grounds Upkeep								
1079 S106 Mill Chase Project	0	11,348	0	(11,348)			0.0%	
1300 Hire of Grounds	91	1,215	0	(1,215)			0.0%	
1310 Roundabout Signs Income	600	1,200	0	(1,200)			0.0%	
Grounds Upkeep :- Income	691	13,763	0	(13,763)				0
4300 Green Loop maintenance	0	0	2,000	2,000		2,000	0.0%	

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Detailed Income & Expenditure by Budget Heading 30/11/2023

Month No: 8

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
320 Allotments								
1320 Allotment Income	0	960	0	(960)			0.0%	
Allotments :- Income	<u>0</u>	<u>960</u>	<u>0</u>	<u>(960)</u>				<u>0</u>
4450 Allotment Costs/Utilities	17	94	250	156		156	37.4%	
Allotments :- Indirect Expenditure	<u>17</u>	<u>94</u>	<u>250</u>	<u>156</u>	<u>0</u>	<u>156</u>	<u>37.4%</u>	<u>0</u>
Net Income over Expenditure	<u>(17)</u>	<u>866</u>	<u>(250)</u>	<u>(1,116)</u>				
330 Deadwater Valley Nature Res.								
4500 Nature Reserve - DWVT	0	51,757	49,150	(2,607)		(2,607)	105.3%	2,607
Deadwater Valley Nature Res. :- Indirect Expenditure	<u>0</u>	<u>51,757</u>	<u>49,150</u>	<u>(2,607)</u>	<u>0</u>	<u>(2,607)</u>	<u>105.3%</u>	<u>2,607</u>
Net Expenditure	<u>0</u>	<u>(51,757)</u>	<u>(49,150)</u>	<u>2,607</u>				
6000 plus Transfer from EMR	0	2,607						
Movement to/(from) Gen Reserve	<u>0</u>	<u>(49,150)</u>						
700 Bordon Inclosure								
1710 Bordon Investment - LAMIT Int	0	13,327	20,000	6,673			66.6%	
1715 Bordon Inc. Project Man /SANG	0	16,053	461,125	445,072			3.5%	
1720 Bordon Investment Dividends	0	40,613	0	(40,613)			0.0%	
Bordon Inclosure :- Income	<u>0</u>	<u>69,993</u>	<u>481,125</u>	<u>411,132</u>			<u>14.5%</u>	<u>0</u>
4700 DVT SLA	0	40,225	40,225	0		0	100.0%	
4710 Litter Picking	0	1,387	1,866	479		479	74.3%	
4751 Ranger for Heathlands	0	22,038	21,500	(538)		(538)	102.5%	
4760 Bordon Inclosure	926	4,301	461,125	456,824		456,824	0.9%	
4950 Investments - Rowan Dartington	0	16,053	0	(16,053)		(16,053)	0.0%	
Bordon Inclosure :- Indirect Expenditure	<u>926</u>	<u>84,004</u>	<u>524,716</u>	<u>440,712</u>	<u>0</u>	<u>440,712</u>	<u>16.0%</u>	<u>0</u>
Net Income over Expenditure	<u>(926)</u>	<u>(14,011)</u>	<u>(43,591)</u>	<u>(29,580)</u>				
6000 plus Transfer from EMR	(2,007)	0						
Movement to/(from) Gen Reserve	<u>(2,932)</u>	<u>(14,011)</u>						
800 Projects								
4771 Whitehill Village Hall	0	10,000	0	(10,000)		(10,000)	0.0%	10,000
4781 MURAL Project	0	0	1,000	1,000		1,000	0.0%	
4785 Polyunnel Project	0	0	1,000	1,000		1,000	0.0%	
Projects :- Indirect Expenditure	<u>0</u>	<u>10,000</u>	<u>2,000</u>	<u>(8,000)</u>	<u>0</u>	<u>(8,000)</u>	<u>500.0%</u>	<u>10,000</u>
Net Expenditure	<u>0</u>	<u>(10,000)</u>	<u>(2,000)</u>	<u>8,000</u>				
6000 plus Transfer from EMR	0	10,000						
Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>						

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Whitehill Town Council

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10:02

Detailed Income & Expenditure by Budget Heading 30/11/2023

Month No: 8

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	16,478	636,063	1,021,480	385,417			62.3%	
Expenditure	49,031	483,704	1,021,480	537,776	0	537,776	47.4%	
Net Income over Expenditure	(32,553)	152,359	0	(152,359)				
plus Transfer from EMR	398	33,125						
Movement to/(from) Gen Reserve	(32,155)	185,484						

Signed
Chairman.....

Date.....

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Appendix B

134/23 County Cllr Report: Cllr A Tree

Here is my County Cllr report for the Executive Committee meeting on 7 Dec 2023 and Full Council on 14 Dec (along with previous reports not yet provided to Full Council):

132M GIVEN TO HCC FOR ROADS!

This press release may interest you:

<https://www.hants.gov.uk/News/20232011HighwaysFundingResponse>

I asked Cllr Nick Adams-King (The Cabinet Executive Member that covers Highways) about what HCC plans now were in terms of differences residents would actually now see and he kindly replied:

"The £132m is over an 11 year period – just over £4m this financial year and next and then a further £13m we think in each of the following 9 years.

So, the amounts will create a cumulative impact rather than there being a 'big bang'. Our plan is to concentrate the additional funding on work which is preventative rather than direct interventions in repairing the roads. For example, looking at ways by which we can fill cracks in the roads through the next 12 months which will have a direct result on the number of potholes in the 2024/5 winter. That gives you a good example of the kind of measure we will be looking at to confirm that the money is making a positive difference."

FULL COUNCIL

I attended full council on 9 Nov. The key agenda item was 'Medium Term Financial Strategy Update and Savings Programme to 2025 Revenue Savings Proposals' otherwise known as the 'cuts programme!' The main report can be read here:

<https://democracy.hants.gov.uk/documents/s113506/MTFS%20SP2025%20Report%20-%20Final.pdf>

As Leader of the 'Independent Group' (as a recap, we are 3 cllrs of of 78!), I read our response to the savings programme, which can be viewed on this link if you fast forward to 1:56:58:

<https://www.youtube.com/watch?v=r-1M7TZMDrw>

It was the only option on the table and was comfortably passed by Conservative Majority whilst Lib Dems and Labour put no alternative plans on table, nor did they propose any amendments, but voted against. I abstained as I cannot in good conscience support these cuts and the ridiculous funding gap from central government that puts HCC in this mess but feel it 'playing politics' to vote against the only option proposed. The dilemma for the Conservative Administration is that they effectively have no choice but to make cuts and balance the budget or the Chief Financial Officer could issue a section 114 to declare council 'bankrupt', meaning only bare bones statutory services would then be provided – which would be even worse for our residents! I am not a member of the administration and nor am I opposition for sake of it and my vote does not change the outcome! It's a terrible system and I feel it doesn't even matter which party is in power at HCC anymore i.e. Conservatives or current largest opposition group Lib Dems as the financial situation would still be dire either way! The solution is that the government need to step in, especially when we see even more section 114's being issued by councils around the country. The Labour Group leader ended his speech by saying "We need a general election!"

Signed

Chairman.....

Date.....

CHILDREN & YOUNG PERSONS SELECT COMMITTEE

I was recently appointed to this committee and attended for the first time on 14 Nov 2023 in Winchester.

The annual safeguarding report is an interesting read and highlights just how serious this work is: <https://democracy.hants.gov.uk/documents/s114120/Presentation%20-%20Annual%20Safeguarding%20Report%20-%20Childrens%20Services%202022-23.pdf>

As mentioned earlier in this report, the main buzz word at HCC is 'savings' AKA cuts. This is particularly disturbing when it relates to vital services such as Children's Services and Adult Social Care. I am the 'Independent Group' member on the following working party, yet to meet:

<https://democracy.hants.gov.uk/documents/s114050/Decision%20Report%20-%20Working%20Group%20Proposal.pdf>

HEALTH & ADULT SOCIAL CARE SELECT COMMITTEE

I attended this committee in Winchester on 21 Nov 2023 in Winchester.

The proposal to build a new Frimley Park Hospital may be of interest to you:

<https://democracy.hants.gov.uk/documents/s114068/FHFT%20NHP%20Hampshire%20HASC%20paper%20Nov%202023%20FINAL.pdf>

MEETING THE LEADER IN BORDON

On 1 Dec, I met with the Leader (Cllr Rob Humby) and Deputy Leader (Cllr Roz Chadd) of HCC. We discussed the challenges HCC faces when tasked with such important roles such as areas I mentioned above. I feel I continue to occupy a unique position as sole Whitehill & Bordon Community member at HCC, as I am not a member of their party but nor am I the main opposition party either, so can try to work with them constructively to achieve benefits for residents, but not for them, challenging as required! We walked passed Oakmoor School, where HCC are paying £9m for its extension, which is a positive. We also looked at the Leisure Centre too.

I wish all Councillors and Officers at Whitehill Town Council a very Merry Christmas!

Andy

Cllr Andy Tree

County Councillor for Whitehill, Bordon and Lindford

Leader of the Independent Group



Hampshire
County Council

The Castle, Winchester SO23 8UJ.

Mob: 07545536474

E-mail: andy.tree@hants.gov.uk

Website: www.hants.gov.uk

If you are contacting me as:

Deputy Leader of East Hampshire District Council, please email

andy.tree@easthants.gov.uk .

Signed

Chairman.....

Date.....

Leader of Whitehill Town Council, please email
andy.tree@whitehilltowncouncil.gov.uk .

Leader of the Whitehill & Bordon Community Party, please email
andy.tree@whitehillbordon.org.uk .

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134/23 District Councillor Reports

Cllr Andy Tree

My district cllr report for your Executive Committee meeting of 7 Dec and Full Council of 14 Dec is as follows:

I draw attention to the Hollybrook Park grant of £164662, as this is in my ward. I also draw attention to approved grants to Whitehill Town Council, approved by the Leader of EHDC, as I cannot personally approve these applications, due to my conflict of interest in being WTC Leader!

I continue to have weekly face-to-face meetings with the Leader, Chief Executive and other directors, in my role as Deputy Leader, followed by cabinet briefings with rest of cabinet. I also attend portfolio briefings with officers ad hoc. I attended format cabinet on

I attended full council on 30 Nov. The proposed increase in fees and charges was approved by full council, with both Conservative and Lib Dem support:

[EHDC 202425 Fees Charges v3.xlsx \(moderngov.co.uk\)](#)

The increase in garden waste was the item that made up most of the debate on this overall proposal. I feel strongly that wealthy homeowners with big gardens should not have their garden waste collections subsidised by other council taxpayers! The charge for this service is still very reasonable but is designed to cover costs for this non-statutory service and provide an effective and ongoing service.

Kind regards,

Andy

Cllr Andy Tree

Deputy Leader & Cabinet Portfolio Holder for Whitehill & Bordon Area

Leader of the Whitehill & Bordon Community Party Group

Ward Councillor for Whitehill Chase



Signed

Chairman.....

Date.....

Penns Place, Petersfield GU31 4EX
Mob: 07545536474
E-mail: andy.tree@easthants.gov.uk
Website: www.easthants.gov.uk

If you are contacting me as:

County Councillor for Whitehill, Bordon and Lindford, please email: andy.tree@hants.gov.uk

Leader of Whitehill Town Council, please email: andy.tree@whitehilltowncouncil.gov.uk .

Leader of the Whitehill & Bordon Community Party, please email:
andy.tree@whitehillbordon.org.uk .

PORTFOLIO REPORT, WHICH CAN ALSO BE FOUND HERE:

[Deputy Leader and Whitehill and Bordon Area Portfolio - Councillor Andy Tree rev 2.pdf \(moderngov.co.uk\)](#)

Deputy Leader of the Council

Whitehill & Bordon Area* Portfolio – Councillor Andy Tree

- -Strategy for Whitehill & Bordon Area (with the support of the Leader)
- -Assets in the Whitehill & Bordon Area (non-investments)
- -Whitehill & Bordon Strategy Group (Chair)
- -S106 and CiL applications relating to the Whitehill & Bordon Area
- -Supporting Communities Fund for Whitehill & Bordon Area

*Whitehill & Bordon Area is defined as the area covered by the following wards: Whitehill Hogmoor & Greatham, Whitehill Chase, Whitehill Pinewood and Lindford. Headley Parish is included for S106 sports provision grants only.

Partners continue to work hard together to deliver the new town centre including the key elements being the health hub and the food supermarket. Further attractions for the town centre to complement the current offer are being actively developed to create an enticing place to visit.

Whitehill & Bordon S106 developer contributions community bidding round for funds over £50,000 closed at the end of September. A total of £546,331.02 of S106 was applied for.

Projects approved since last report as follows:

Organisation	Project Title	Funded with	Amount awarded
Whitehill TC	Sports Equipment Storage and Amenity Workshop and Grounds Maintenance Equipment Store.	Sport facilities	£77,799.00
EHDC Community Team	Hollybrook Park	Open Space + Sport Facilities	£164,662.02
Whitehill Village Hall	Whitehill Village Hall Solar panels	Community Facilities	£20,000.00

Signed
Chairman.....

Date.....

Whitehill TC	Mill Chase Recreation Ground Pitch Improvement	Sport facilities	£49,486.00
Whitehill TC	Resurfacing of Mill Chase Car Park	Community Facilities	£229,404.00
Whitehill & Bordon Football Club	Whitehill & Bordon FC – Portable Floodlights (Training)	Sport facilities	£4,980.00
		TOTAL	£546,331.02

Following a review of EHDC assets as part of the Corporate Strategy, which include those within Whitehill & Bordon Area, at its October meeting the Cabinet declared the following assets as surplus to EHDC requirements. Meaning they are no longer needed by the council for operational purposes, as they incur ongoing costs and add to the burden on the taxpayer. The Whitehill & Bordon assets include Northern Gateway - a former Lloyds Bank, Eco-Station, Exhibition House and a strip of open

space land, Guadeloupe Car Park off High Street and Mill Chase Car Park - formerly the leisure centre car park and currently not in use. Officers are currently working to identify the best way forward and disposal strategies for each of the assets.

134/23 District Councillor Reports

Here is the report from the District Councillors for meeting on 8th Dec and 14th Dec 2023. More may be given at meeting if anyone wishes to speak.

Cllr Steevens, Cllr Wilson and Cllr Tree attended a drop in for residents at Greatham Village Hall to listen to complaints about the parking for the school. This is a universal problem for all schools in the area and Cllr Wilson aims to talk to all the headteachers in the next few months regarding this.

The Apple pie 321 engineer park is going ahead and is due to be demolished shortly, new electrics are being laid and they hope to be able to offer up to 400 new jobs in the area.

Cllr Steevens and others have attended various online workshops sometimes two a week. The first six months of being at EHDC has proven rather busy.

Cllr Steevens is happy to say he has given grant money to Greatham for Christmas decorations as they haven't had any for years and a new lawn mower for the church.

Cllr Clark in her role as Vice chairman has attended a few events on behalf of EHDC including the Remembrance service in Petersfield, Town in Bloom awards in Petersfield and an event by the Woolmer Forest lions held in Bordon.

All councillors have given grant money to local charities in the past few weeks in the Whitehill and Bordon area including the Snow globe that was at the Christmas fair held at the local Community centre.

Please also find the link for the Ehdc Council meeting held at the end of November.

<https://lnks.gd/l/eyJhbGciOiJIUzI1NiJ9.eyJidWxsZXRpbl9saW5rX2lkIjoxMDQsInVyaSI6ImJwMipjbGljaylsInVyYbCl6Imh0dHA6Ly9lYXN0aGFudHMubW9kZXJuZ292LmNvLnVrL2lITGlzdERvY3VtZW50cy5hc3B4P01JZD00MTg0JkVWVD0xMDEmRFQ9QSIsImJ1bGxldGluX2lkIjoiajAyMzExMjluODYwNDU0MDEifQ.a1mV1tCk6kfQ9q2OaqdJbSMZjJqONw539EKWNMuuDqU/s/2171553740/br/231483987276-l>

Signed

Chairman.....

Date.....



ParkSteele
Chartered Surveyors & Commercial Property Agents

APPENDIX C



VALUATION REPORT

**LAND ADJACENT MILL CHASE PLAY AREA
(SOUTH SIDE)MILL CHASE ROAD
BORDON
(GU35 0EU)**

FOR

WHITEHILL TOWN COUNCIL

Park Steele
19 East Street Farnham Surrey GU9 7SD UK
T: 01252 717979 F: 01252 719811 www.parksteele.com

Steele Partnership Ltd. Registered England & Wales No. 5667684



REPORT AND VALUATION

of

**Land at Mill Chase Play Area
(South Side) Mill chase Road
Bordon**
(GU35 0EU)

FOR

Whitehill Town Council

Contents:

Section 1:	Terms of Reference
Section 2:	Location
Section 3:	Description
Section 4:	Site Area
Section 5:	Services
Section 6:	Condition
Section 7:	Environmental and Ground conditions
Section 8:	Local Tax
Section 9:	Planning
Section 10:	Energy Performance Certificate
Section 11:	Tenure
Section 12:	General Observations and Commentary
Section 13:	Valuation
Section 14:	General Qualifications

Appendices:

Appendix 1:	Valuation Definitions
Appendix 2:	Photographs Appendix
3:	Site and Location plan

19 August 2022

Whitehill Town Council
Forest Community Centre
Pinehill Road
Bordon GU35
OBS

Our Ref: IDS/PS/Gen.Val

For the attention of Ms L Jeffs

BY E MAIL ONLY: lorraine.jeffs@whitehilltowncouncil.gov.uk

Dear Sir

LAND AT MILL CHASE PLAY AREA, BORDON

With reference to your instructions, we have now inspected the above property. We have also undertaken the appropriate research and accordingly are able to report as follows.

1. TERMS OF REFERENCE

- 1.1 It is our understanding that our opinion of Market Value of the Freehold interest as defined in The Red Book (RICS Valuation - Global Standards January 2020), for the above property is required.
- 1.2 This report has been prepared in accordance with instructions received from Ms L Jeffs following telephone discussions and an exchange of emails and then outlined in our Terms of Engagement dated 29 July 2022. A current Valuation of the Freehold is required for the possible purchase of the property although the Report is not required for Lending or Borrowing purposes nor may it be used in this respect.
- 1.3 The property was inspected 11am Monday 15 August 2022 by Iain Steele FRICS, when the weather was dry with a temperature of about 24°C. He has the requisite skills and knowledge to undertake a Valuation of this nature and is in a position to provide an objective, unbiased opinion. This report has been prepared by him. He is an RICS Registered Valuer and the firm is regulated by the RICS.
- 1.4 We are not aware of any conflicts of interest within this firm or any individuals involved.
- 1.5 We confirm that Park Steele have appropriate professional indemnity insurance cover in respect of each and every claim placed with HCC International Insurance Company Ltd via Willis, who are approved by the RICS.

Signed

Chairman.....

Date.....

2. LOCATION

- 2.1 Bordon is a former military town located in Hampshire, close to the Surrey border. It has a population in the order of 16,000 and has been the subject of recent expansion and development with new a new by-pass triggered by the earlier proposals to create an “eco town”.
- 2.2 Nearby centres include Petersfield to the south, Alton to the west, Farnham to the north and Guildford to the east. The town is located just off the A3, which provides motorway connections to the south with the M27 or the north with the M25. The nearest mainline station is at Liphook which provides a regular service to London Waterloo.
- 2.3 The town offers a range of local shopping facilities along with a large Tesco Supermarket.
- 2.4 There is a choice of well regarded state and independent schools in this area of Hampshire and Surrey along with churches of most denominations.
- 2.5 The subject property is located to the east of the town centre on the southern side of Mill Chase Road, which is an extension of Chalet Hill leading from the towns centre. It adjoins Mill Chase Play area and is opposite the junction with Washford Lane. The area is predominantly high density residential.

3. DESCRIPTION

- 3.1 The subject property comprises a regular shaped level piece of land with frontage to Mill Chase Road and bordered by two public foot paths and adjacent to Mill Chase Play Area owned by Whitehill Town Council. The land immediately to the west is owned by Hampshire County Council and currently the subject of a planning application by the residential arm of Miller Developments.
- 3.2 The property is fully enclosed on all boundaries by five feet tall palisade fencing. It is surfaced in tarmac.

4. SITE AREA

- 4.1 We have undertaken a measured survey of the property and calculate the area to extend to:

1,144.50 SQ M (12,320 SQ FT)

5. SERVICES

- 5.1 It is assumed there are no services connected to the property.

6. CONDITION

- 6.1 Your instructions did not require us to carry out a building survey. Accordingly, we have not undertaken a detailed survey and no guarantee or assurance should therefore be inferred that, in the absence of any comment to the contrary, either the buildings or services are in good condition.
- 6.2 For the purpose of this report, we have assumed that all works comply with any statutory regulations.
- 6.3 In the event of a structural survey showing there to be major wants of repair this valuation may be affected.

7. ENVIRONMENTAL AND GROUND CONDITIONS

- 7.1 We have not carried out detailed investigations into ground conditions, nor have we undertaken research of an archaeological nature. Accordingly, we have proceeded to value on the assumption that the ground conditions are suitable for the current buildings and structures or for any redevelopment of the property.
- 7.2 We have not undertaken detailed investigations into the historical uses of this property, nor made specific enquiries of statutory or other bodies, in order to establish whether there is likely to be any contamination of the property, or of any neighbouring properties, which could give rise to a potential liability to third parties or place a statutory liability on the owners for remedial works.
- 7.3 We are not aware of any potential contamination. If a detailed environmental survey reveals actual or potential contamination, our valuation may be adversely affected.

8. LOCAL TAX

- 8.1 There is no Local Tax Assessment for the Property.
- 8.2 The billing authority is East Hants District Council, Council Offices, Penns Place, Petersfield GU31 4EX Tel: 01730 266551

9. PLANNING

- 9.1 We have not undertaken a local search nor made any formal enquiries of the local planning authority. Accordingly, for the purposes of this report we have assumed that the property is being used in accordance with its permitted use, that is to say amenity land with recreational use.
- 9.2 It is also assumed that there are no outstanding Enforcement Notices or other issues etc.
- 9.3 We have researched the planning history on the local authority web site. Whilst this is not necessarily exhaustive, we have not found any recent applications relating to this property during the last ten years.
- 9.4 The local planning authority is East Hants District Council, Council Offices, Penns Place, Petersfield GU31 4EX Tel: 01730 266551

Signed

Chairman.....

Date.....

10. ENERGY PERFORMANCE CERTIFICATE

10.1 There is no EPC applicable for this property.

11. TENURE

11.1 We have not had sight of the title deeds to the property and therefore cannot say in whom the Freehold interest is currently vested.

11.2 We have neither commissioned nor undertaken a formal search and are proceeding to valuation on the basis that we are valuing the unencumbered Freehold interest, with vacant possession. In the event this is not the case, the valuation may be affected.

12. GENERAL OBSERVATIONS AND VALUATION COMMENTARY

12.1 The property shares a boundary with a public footpath and highway to the north, then the east and south land owned by Whitehill Town Council, who would be the logical purchaser to incorporate with the recreation ground. Alternatively, the developer purchasing the land to the west, although this would be an odd addition the regular site they are acquiring.

12.2 We think it unlikely that any third party would be interested in acquiring the property owing to the limited means of access with as far as we can establish, there currently being no given transferable Right of Way to the property.

12.3 We are advised that there is a tree on the site, the responsibility of the current owner, which is causing damage to pipework legally passing through the land. As a result there is periodic flooding to adjoining land in separate ownership. We would suggest that legal advice is sought for a solution to resolve this issue in order to avoid damage to adjoining land. If there is liability on the owner then this will impact negatively any value that may be attributable to the land.

12.4 It is important that although securely fenced, the land continues to be managed to avoid and incidence of trespass, fly tipping or other abuse etc.

12.5 We have found little in the way of any comparable transactional evidence involving similar parcels of land. With there being little prospect of any development, we have reached our opinion based on the use of land for amenity purposes as an extension to the existing play area.

12.6 We have found the property registered to East Hants District Council under Title Number HP481599 but have been unable to find any Restrictive Covenants or Easements recorded but that is not to say there are not any. A formal legal search would be required to establish if there are any encumbrances or restrictions.

Signed

Chairman.....

Date.....

13. VALUATION

13.1 Our valuation is made in accordance with the Practice Statements in the Royal Institution of Chartered Surveyors Valuation - Global Standards 2020 (The Red Book). You have requested that we report the following valuations:

- Market Value

The detailed definitions of this basis of value is provided in Appendix 1.

13.2 WE ARE OF THE OPINION that the Market Value for the Freehold interest in the premises, with vacant possession, as described in this report and at the date of inspection being 15 August 2022 is in the order of **£3,000.00 (THREE THOUSAND POUNDS)**.

13.3 **Market Value** is "The estimated amount for which an asset or liability should exchange on the valuation date between a willing buyer and a willing seller in an arm's-length transaction after proper marketing and where the parties had each acted knowledgeably, prudently and without compulsion."

13.4 The valuation given above excludes VAT but otherwise is a gross figure with no deduction made for any possible liability for taxation that may be incurred in any actual or notional disposal. No account has been taken of any grants or allowances which may have been received or which may become available in the future. They are also gross of any expenses, fees and commissions that may be involved in the disposal of the interest.

13.5 We have proceeded to valuation on the basis that no election to waive exemption from VAT has been made and that VAT will not be charged on any purchase or disposal.

13.6 We have reflected the value of certain works that may have been undertaken to the property to adapt it for the requirements of the current occupier only to the extent that these would be enhance the value of the property in the open market.

13.7 Our valuation assumes the property is clear of any mortgage, debenture or other legal charge.

14. GENERAL QUALIFICATIONS

14.1 We have not been able to establish whether any deleterious materials such as high alumina cement concrete, calcium chloride additive or permanent woodwool shuttering have been used in the construction of the building. We have produced our valuation on the assumption that no such substances are present or, if they are, conditions are such that the structural integrity of the building is not affected.

14.2 It should be noted that since 1999, the use within a building of asbestos containing materials (ACM) has been banned. These are commonly found although are often in areas not visible from an inspection of the surface elements. While these can be sealed in place, public alarm is such that their removal and safe disposal is the more likely course of action and this can be expensive. Removal will require specialist advice which will include its removal and disposal. Park Steele does not specifically

Signed

Chairman.....

Date.....

inspect for asbestos containing materials and are unable to confirm within the confines of this report, that no ACMs are contained within the property.

- 14.3 During the course of our inspection we did not note the presence of Japanese Knotweed. It is an offence under the Wildlife and Countryside Act 1981 to allow Japanese Knotweed to grow in the wild. The plant is an aggressive species, which can crack and break through masonry, brickwork and service media. For the purpose of our valuation we have assumed that the weed is not present on site.
- 14.4 We can confirm that we have no material interest in the property in question and that we have undertaken this valuation as independent valuers.
- 14.5 We have made no allowance for any costs likely to be incurred in the removal of machinery or equipment, or other assets within the premises not forming part of the property.
- 14.6 This report has been prepared on the basis there is full disclosure of all relevant information and facts which may affect the valuation. Our source of information is from our own inspection or as indicated in the relevant parts of this report.
- 14.7 This report is private and confidential to the addressee. It may not be disclosed to any third party without our prior written consent, nor published in any document or circular, without prior approval in writing as to the form and context in which it shall appear. In breach of this condition, no responsibility can be accepted to third parties for the comments or advice contained in this report.

Yours faithfully



Iain D Steele FRICS PARK
STEELE

**Regulated by the RICS
RICS Registered Valuer**

APPENDIX 1

VALUATION DEFINITIONS

DRAFT

Signed
Chairman.....

Date.....

VALUATION DEFINITIONS

MARKET VALUE

The estimated amount for which an asset or liability should exchange on the valuation date between a willing buyer and a willing seller in an arm's-length transaction after proper marketing and where the parties had each acted knowledgeably, prudently and without compulsion.

MARKET RENT

The estimated amount for which an interest in real property should be leased on the valuation date between a willing lessor and a willing lessee on appropriate lease terms in an arm's-length transaction, after proper marketing and where the parties had each acted knowledgeably, prudently and without compulsion.

MARKET VALUE FOR CAPITAL GAINS TAX, INHERITANCE TAX AND STAMP DUTY LAND TAX

The price which the property might reasonably be expected to fetch if sold in the open market at that time, but that price must not be assumed to be reduced on the grounds that the whole property is to be placed on the market at one and the same time.

APPENDIX 2

PHOTOGRAPHS

Signed
Chairman.....

Date.....



From South West Corner



From South East Corner

Signed
Chairman.....

Date.....



From North East Corner



From North West Corner

Signed
Chairman.....

Date.....

APPENDIX 4

SITE & LOCATION PLAN

DRAFT

Signed
Chairman.....

Date.....

Land Adj Mill Chase Play Area, Bordon



Signed
Chairman.....

Date.....

Land Adj Mill Chase Play Area, Bordon



Signed
Chairman.....

Date.....

Land Adj Mill Chase Play Area, Bordon



Signed
Chairman.....

Date.....