



**WHITEHILL
TOWN COUNCIL**
Serving Whitehill & Bordon

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WHITEHILL TOWN COUNCIL ALLOTMENT INFORMATION 2023-2024

For an overview of Whitehill Town Council's (the Council) allotments for hire please see the link to our website below and additional information that follows:

<https://www.whitehilltowncouncil.gov.uk/facilities-outdoor-spaces/allotments>

The Council manages 38 plots and 4 inclusive accessible plots across two allotments sites: one on Mill Chase Road opposite the Recreation Ground and one at Savile Crescent next to the Deadwater Valley Local Nature Reserve:

Mill Chase Allotments - 24 plots and 2 inclusive accessible plots with individual raised beds.

what3words location of Mill Chase allotments is: [///economics.slot.robot](https://www.what3words.com/economics.slot.robot)

Savile Crescent Allotments - 14 plots, 2 inclusive accessible plots and a communal area.

what3Words location of Savile Crescent allotments is: [///hobbit.circus.choirs](https://www.what3words.com/hobbit.circus.choirs)

Current plot charges:

The allotment year runs from the 1st of October until the 30th of September and is reviewed annually by the Town Council.

Any allotment plots taken up after the 1st of October will be charged at the new rate on a pro rata basis if applicable.

Mill Chase: Annual rent effective 1st October each year, currently **£24.00**

Mill Chase Inclusive Accessible plot with raised beds: **£11.50**

Savile Crescent: Annual rent effective 1st October each year, currently **£26.00**

Savile Crescent Inclusive Accessible plot with raised beds: **£12.25**

Administration Charge: When an allotment plot is first taken on the tenant is required to pay the annual rent plus a one-off non-refundable administration charge, currently **£30.00** – reviewed annually (*by Council*). See also Deposit below.

Deposit: A refundable deposit of **£50.00** will be charged by the Council and will be payable by the tenant at the time of agreed acquisition of the plot and will be retained by the Council until the tenant relinquishes their plot and it has been inspected by Council staff to establish the satisfactory condition of the plot prior to issuing the deposit (terms and conditions of the Tenancy Agreement apply).

Taking on an allotment plot:

Taking on an allotment plot is a big responsibility so please do think carefully about other commitments you may have. Plots do not take care of themselves, and time is required to cultivate the area and keep on top of the weeds and other general maintenance.

Tenancy Agreement:

A Tenancy Agreement is in place which gives full details of the Council's Allotment Terms and Conditions – all allotment tenants are required to complete and sign an agreement at the start of their tenancy and the Council will retain a signed copy for their records. Tenancy Agreements are renewed and issued annually on the 1st October, or issued for any plots hired part way through the season which will then be renewed annually on 1st October. Tenancy Agreements are issued at the same time as the annual invoice for hire of a plot.

Allotment Waiting List/Allocation of plots:

We currently have a long waiting list for Council allotment plots.

It is difficult to give an indication of how long a resident will remain on the waiting list, as some tenants have had their plots for many years whilst others may take on a plot for only a short duration. Vacant plots are offered to residents in priority order as they appear on the allotment waiting list.

The Council will also endeavour to routinely contact all residents on the waiting list to check that they still have a requirement for a Council allotment plot and to check that they are still a resident of the town. The Council will update their contact details in line with General Data Protection Regulations (GDPR).

Please note that plots are taken on in the condition as seen at the time of viewing. A photograph of the plot will be taken by a member of Council staff at the start of the tenancy for the Council's records and will also form part of the inspection process prior to issuing the deposit.

Water Supply: There are two water stand pipes at each of our allotment sites for use by the tenants only.

Site Security: Both allotment sites are kept locked when not in use.

Parking: Parking is for allotment tenants only and is available at Savile Crescent allotment car park located inside the allotments and at Mill Chase allotments tenants tend to park in the Mill Chase Recreation car park opposite, with vehicle access to the site for drop off of equipment only.

How to apply for an allotment:

The council provides allotments for the residents of Whitehill & Bordon. Please think carefully about other commitments you may have, as plots do not take care of themselves, and time is required to cultivate the area and keep on top of the weeds and other general maintenance.

To apply for an allotment please fill out your details via our form on our website:

<https://www.whitehilltowncouncil.gov.uk/facilities-outdoor-spaces/allotments> and we will add you onto our current allotment waiting list. You will be contacted once you reach the top and a plot is made available.

You may also find useful information on the National Allotment Society website: <https://www.nsalg.org.uk/>.