



**WHITEHILL
TOWN COUNCIL**
Serving Whitehill & Bordon

All Members of the EXECUTIVE COMMITTEE are summoned to attend a meeting of the Committee

Held on: 18th January 2024

At: 7:00pm

In: Council Offices - Chamber

Forest Community Centre

Pinehill Road

Bordon

GU35 OBS

MEMBERS OF THE COMMITTEE: Cllrs: Catherine Clark (Vice Chairman), L Delve, O Kennard, R Russell, L Scott, A Shah, M Steevens & A Tree (Chairman)

This Committee requires 3 voting Members to be quorate.

Whitehill Town Council may itself photograph, film, record or broadcast meetings and can retain, use or dispose of such material in accordance with its retention and disposal policies. The minutes of a council meeting remain the statutory and legally binding formal record of council decisions.

A G E N D A

		Documents
138/23	TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE	
139/23	DECLARATIONS OF INTEREST - Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business of the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.	
140/23	APPROVAL OF MINUTES To approve the minutes from the Executive Committee meeting held on 7 th December 2023.	1 document
141/23	PUBLIC SESSION The press and public may not speak when the Council is in session but are invited to speak during the Public Session item. The period of time designated for public participation at a meeting shall not exceed 10 minutes unless directed by the Chairman of the meeting. A member of the public shall not speak for more than 2 minutes unless directed by the Chairman of the meeting.	
142/23	HALC/NALC SUBSCRIPTION Members to consider if WTC will renew the subscription with HALC/NALC in 2024.	1 document
143/23	WILDFLOWERS Cllr Delve to provide an update to members of further costs and information regarding a Community Initiative project for planting wildflowers in the verges in Whitehill & Bordon.	
144/23	MAYOR's CHARITY EVENT The Town Mayor to provide members with an update regarding his charity event. Members to RESOLVE to agree if money from EMR code: 378 Mayoral can be used to help fund this event.	
145/23	A NEW INTERNAL AUDITOR Members to consider if they will agree to appoint a new Internal Auditor for WTC from 2024 and receive an update & recommendation for the Town Clerk.	1 document
146/23	DBS CHECK Members to receive an update from the Town Clerk as per minute item 125/23 of December Executive meeting. Members to consider and agree on what WTC's policy on DBS checks will be.	
147/23	LANDSCAPE CHARACTER ASSESSMENT SURVEY Members to review WTC's draft response for EHDC's Landscape Character Study and agree that our survey is complete & can be submitted to meet their deadline of 19 January 2024.	1 document

148/23	RENEWAL OF POLICIES Members to consider if they will agree the renewal extension dates of the existing policies and re-adopt the following policies stated below: <ul style="list-style-type: none"> • Metal Detecting Policy • Unmanned Aircraft System Policy (UAS) (Drone) • Statement of Internal Controls • Information and Data Protection Policy • Freedom of Information - Publication Scheme 	5 documents
149/23	ANNUAL TOWN ASSEMBLY Members to agree who the guest speaker(s) will be at this year's Annual Town Assembly.	
150/23	COMMUNITY AWARDS Members to decide whether there shall be Community Awards presented at the Annual Town Assembly and what categories and age ranges should apply.	
151/23	MILL CHASE Members to receive an update on the current status of the installation of the new drainage at Mill Chase Recreation Ground.	
152/23	THIRD PARTY REPRESENTATIVES Members to review our third-party reps and to agree any changes.	1 document
153/23 (a) (b)	TOWN COUNCIL 2024 MAGAZINE Members to vote to agree whether to delegate creation, printing and distribution of a newsletter to the Town Clerk in consultation with the Leader and to agree that all fifteen members of the town council will be asked if they would like to propose content. Members to consider if they will allow advertising in this 2024 addition and if so to agree on the terms of the charges.	
154/23	PLANNING To note the planning applications considered under the Council's Planning Consultee Policy for the period of: 21 September – 15 October 2023	1 document
155/23	FINANCE Members to RESOLVE to agree to approve the payments for December 2023 & January 2024 and to nominate two councillors to authorise them using the online banking system.	16 documents
156/23	CHAIRMAN'S ANNOUNCEMENTS	
157/23	COUNTY / DISTRICT COUNCILLOR REPORTS	
158/23	TOWN CLERK'S ANNOUNCEMENTS	
	The next Executive Committee meeting to be held 8 th February 2024	

Ms Lorraine Jeffs



Town Clerk & General Manager

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